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Annual Reports

HILLSBOROUGH COUNTY

Nineteen Hundred and Sixty-six

Report of

County Commissioners

HILLSBOROUGH COUNTY

NEW HAMPSHIRE

with Reports of

COUNTY TREASURER

CLERK OF COURTS, Etc.

For the Year Ending

DECEMBER 31, 1968

Report of

County Commissioners

HILLSBOROUGH COUNTY

NEW HAMPSHIRE

with Reports of

COUNTY TREASURER

CLERK OF COURTS, Etc.

For the Year Ending

DECEMBER 31, 1966

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GOULET PRINTING CO., INC.

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COUNTY OFFICERS

Commissioners
ARMAND A. BEAULIEU, Nashua, N. H.
Chairman
JOHN J. WALSH, Manchester, N. H.
Vice Chairman
THEODORE R. LANGDELL, Milford, N. H.
Clerk
Treasurer
ALBERT W. BEAUDET, Manchester, N. H.
County Attorney
EMILE BUSSIERE, Manchester, N. H.
Asst. County Attorney
JAMES CONNOR, Manchester, N. H.
Sheriff
THOMAS F. O'BRIEN, Manchester, N. H.
Clerk of Superior Court
CARL O. RANDALL, Manchester, N. H.
Judge of Probate
EMILE LEMELIN, Manchester, N. H.
Register of Probate
C. EDWARD BOURASSA, Manchester, N. H.
Register of Deeds
DONAT CORRIVEAU, Nashua, N. H.
Auditors
ALBERT J. LEMIEUX, Manchester, N. H.
EUGENE GUNN, Bedford, N. H.

HILLSBOROUGH COUNTY DELEGATION EXECUTIVE BOARD

GEORGE DIONNE, *Chairman*, Nashua, N. H.
WILLIAM CULLITY, *Vice Chairman*, Manchester, N. H.
DANIEL BROCKLEBANK, *Clerk*, Hollis, N. H.
JOHN LATOUR, Nashua, N. H.
EDWARD T. LaFRANCE, Manchester, N. H.
ELLERTON EDWARDS, Antrim, N. H.
EUGENE DELISLE, Manchester, N. H.
ROLAND D. BURNHAM, Nashua, N. H.
CHRISTOPHER GALLAGHER, Hudson, H. H.
JOHN J. KEARNS, Manchester, N. H.
GEORGE BRUTON, Manchester, N. H.

January 4, 1966

The executive committee met at the Moore General Hospital. The meeting was called to order by Chairman Dionne at 2: p. m., with all members present except Reps. Burnham and Kearns. The three commissioners were also present.

Budget for Moore General Hospital

This was ably presented by the Superintendent, Mrs. Marion Lamy, with all items being discussed including the pay adjustments for nurses. Also the estimated loss on poor accounts which are estimated at $43,000 this year against $27,000. last year. The total budget was $795,343.

Commissioner Beaulieu raised the question of wage differential for guards at the Valley Street Jail, pointing out that some guards worked 46 hours for the same pay as others who worked 40 hours, and asked that $1,600. be added to the jail budget.

Rep. Bruton pointed out that this was a question for the Commissioners to settle.

The chairman stated that he would set up a meeting with the judge and Bar Association members for Wednesday night, January 12 at 8:00 p. m., in the Manchester Court House. This is regarding the new proposed Court House.

We adjourned at 5:00 p. m., for a nice dinner to meet again at the Farm on Monday, January 10th at 12:30 p. m.

DANIEL BROCKLEBANK,
Clerk

January 10, 1966

The executive committee met at the County Farm with all members present except Latour and Kearns.

Home, Farm and House of Correction Budgets

These were presented by the Superintendent Tom Bouchard with all items being discussed. New provisions which were presented included a new parking area, a new truck and elevator and a station wagon; also an extractor for the laundry. It was agreed that these items should be discussed further at our next executive session.

We adjourned at 3:30 from our budget hearing and went into an executive session to make plans for the public hearing to be held in Manchester and to try to set a date for our delegation meeting.

It was thought that we could advertise our public hearing in the Manchester papers on February 1st and have the public hearing on the 9th.

We then adjourned to meet at 12:30 at the County Farm on January 18th.

DANIEL BROCKLEBANK,
Clerk

January 12, 1966

The executive committee met at the Manchester Court House to hear the view of judges and Bar Association regarding the proposed Court House. All members present except Latour, Burnham and Kearns.

Judge Griffith, Judge Grimes and Chief Justice Leahy all spoke regarding the needs of the County. Clerk Mr. Randall spoke about his department and Attorney Nicholas Pantelas, who is chairman of the Nashua Bar Association stated that his association had voted unanimously to recommend that the Court House be built in Manchester and stated his reasons.

Chairman Dionne explained our activities. Discussion followed on all points.

We adjourned at 9:00 p. m., to meet again at the County Farm on Tuesday, January 18.

DANIEL BROCKLEBANK,
Clerk

January 18, 1966

The Executive Committee of the Hillsborough County Delegation met with the County Commissioners at the County Farm for the purpose of reviewing the County Budgets. They met at 1:30 p. m.

Commissioner Beaulieu, chairman, explained all details and the cuts he had made in all the budgets. We approved all of them except the County Farm's budget. The item of repairs and expenses was raised by $3,000. All other cuts were approved.

On the Moore General Hospital budget a discrepancy in the payroll cost was brought to the attention of the Delegation and being unable to contact Mrs. Lamey personally, it was voted to let the commissioners straighten out this matter. It seemed that there was an error of around $20,000. which would have made her payroll out of line as pay raises and extra help had to be taken into consideration.

The estimate of income for the ensuing year was also discussed at length and we approved an estimated income of $865,000.

After a buffet supper we adjourned at 6:30 p. m., to meet again Tuesday, January 25th at the County Farm. All members were present except Kearns and Latour.

DANIEL BROCKLEBANK,
Clerk
Hillsborough County Delegation

January 25, 1966

The Hillsborough County Executive Committee met at the County Farm. The meeting was called to order a 1:00 p. m. by the Chairman, Mr. Dionne. Present were Dionne, Cullity, Brocklebank, Burnham, Bruton, Gallagher, LaFrance and Edwards. Also Commissioners Langdell and Beaulieu.

On motion by LaFrance and seconded by Gallagher, "The County Commissioners be authorized to hire an agency to classify all County Employees except Registry

of Deeds and the sum of $6,000. be appropriated in the capital fund to pay the cost." It was so voted.

Mrs. Lamy, Superintendent of the hospital was then called in to explain the revised payroll figures. After much discussion a motion was made by Brocklebank and seconded by Burnham "that the revised hospital budget of $752,289.94 be approved." It was so voted.

The public hearing was set at 7:30 p. m., February 9th at the Manchester Court House and the delegation meeting on February 23rd at 11:00 a. m.

DANIEL BROCKLEBANK,
Clerk
Hillsborough County Delegation

May 17, 1966

At the call of the Chairman, Mr. George Dionne, the executive committee met at the Manchester Court House at 8:30 p. m. Present were Dionne, Edwards, Gallagher, LaFrance, Latour, Delisle, Brocklebank and Cullity. Attorney Sullivan of Manchester represented the Sheriff and brought up the question of the jail payroll on which there had been a difference of opinion with the County Commissioners.

The budget calls for a $5.00 increase with no record of this being kept. It was decided that we would call a meeting with the Commissioners but this was afterwards cancelled as the question was settled.

It was voted that we would recommend to the delegation that the new court house was needed and that we would ask for authorization of a bond issue not to exceed $1,500,000 for land, construction and equipment and that a special meeting of the delegation would be held June 15 at the County Farm in Grassmere.

The Clerk was instructed to send his report of their activities, together with a copy of the effect on County Taxes to all members.

We adjourned at 9:30 p. m.

DANIEL BROCKLEBANK,
Clerk

June 7, 1966

The Hillsborough County Executive Committee met at the Manchester Court House with Attorney William Craig present. All members were present except Mr. Kearns.

Mr. Craig discussed at length the proposed questions which would come up at our delegation meeting and answered questions from the members.

On a motion by Mr. Cullity, seconded by Mr. Bruton of the building sub-committee, the committee recommended that the need existed for a new county court house. It was so voted, unanimously, all members present voting.

On a motion by Mr. Burnham and seconded by Mr. LaFrance, the report of the subcommittee was accepted, so voted, unanimously, all members present voting.

Te chairman was authorized to send out the report which Mr. Craig presented to the delegates. We adjourned at 10:00 p. m.

DANIEL BROCKLEBANK,
Clerk

December 28, 1966

The Hillsborough County Executive Committee met at the County Farm. All members were present except Messrs. Kearns and Latour. Chairman Dionne called the meeting to order at 1 p. m.

The first item of business was a report from Mr. William Craig regarding the activities of the Hillsborough County Court House Commission of which he is Chairman. He stated that the City of Manchester and the Urban Renewal people had agreed to furnish land at no cost on the east end of the Manchester Common including an area in the Civic Center capable of parking 800 cars and that the tentative plans called for a building of 56,000 square feet. He stated that the final details were not completed. Mr. Craig further stated that the budget

for next year should include an item of about $50,000 for architects' fees. He also answered questions from the Committee.

Mr. Bourassa, Register of Probate, asked that a balance of $750., which was left in his budget, be used to start the purchase of his Records Retrieval System; also that the unused balance in the Probate Account be applied for this purpose. He stated that this will take care of his needs for about 5 years. A motion was made by Mr. Burnham and seconded by Mr. Delisle that this purchase be authorized with the understanding that the balance would be incorporated in our next year's budget. Motion carried. Unanimous vote in the affirmative.

The Clerk read a letter from the County Commissioners asking permission to use $5,000 of current revenue to pay invoices of the County Farm incurred in the year 1966. Commissioner Beaulieu explained that in order to comply with the State Laws there was an overdraft on this, and on motion by Mr. Bruton and seconded by Mr. Brocklebank, approval was granted with the understanding that, in the future, expenses of this nature would not be spent before it was voted by the County Committee. Motion carried.

A letter was also read by the Clerk from the County Commissioners asking permission to use $25,000 of current revenue to pay invoices incurred in November, 1966 by the Moore General Hospital. It was pointed out by Commissioner Beaulieu that in the past these invoices were carried over until January and that they wished to change this system. On a motion by Mr. Gallagher and seconded by Mr. LaFrance, the Committee approved of this request.

The report of the Commissioners on the balance of the budget was then discussed. On a motion by Mr. LaFrance and seconded by Mr. Edwards, the item of $6,000 for wage classifications was deleted from the budget and transferred to the general funds. Motion carried.

On a motion by Mr. Cullity and seconded by Mr. Brocklebank, the expenses of the Court House Committee of $3 per day plus 10¢ per mile would be paid for those attending a duly called meeting or meetings. The motion carried.

On a motion by Mr. Edwards and seconded by Mr. Delisle that the vouchers for extra pay to Walter Moran and Adele Hurley for extra work at the County Farm in 1965 be approved by the County Commissioners. Vote was carried in the affirmative.

Meeting adjourned at 2:30 p. m. to meet again during the second week of January at the State House.

Respectfully submitted,

DANIEL BROCKLEBANK
Clerk
Hillsborough County Executive Committee

Grasmere, New Hampshire

June 15, 1966

There was a meeting of the Hillsborough County Delegation held in the dining room at the above-mentioned address on June 15, 1966 called for the purpose of discussing a new Court House, whether it should be built, where it should be built, and under what conditions, as well as a bond issue necessary for the construction of said building.

At the open meeting at which many attorneys as well as members of the General Court were present, the aforementioned matters were discussed and questions were asked by the following people: Mr. Vachon, County Commissioner Walsh, Mayor Sullivan of Nashua, Arthur Green of the Manchester Bar, Nicholas Pantelas of the Nashua Bar, Atty. Joseph Villemette of Manchester, Mr. Minnick of the Planning Commission of Manchester, Representative Bartlett of Manchester, Atty. Craig of Manchester, Mr. Enwright of the Manchester Board of Aldermen, Atty. Velishka of Nashua, Mr. Colburn of Milford, a stranger, Rep. Saul Feldman, Justice Leahy, Judge Grimes, Rep. Christie, Carey Davis representing urban renewal, Rep. Roland B. Burnham, Carl Randall, Clerk of Superior Court, Rep. Cobleigh, Moriarty and Martel, Judge Loughlin, Atty. Emile Bussiere and County Commissioner Langdell.

Following much discussion, questions asked and answered, George A. Dionne, Chairman of the Hillsborough County Executive Committee, requested all present who were not Representatives of the General Court to withdraw.

The meeting was reconvened at 2:35 p. m., Chairman Dionne presiding. Mr. Roland B. Burnham, serving as Clerk pro tem, was asked to call the Roll, which he did, and he reported that there were found to be 89 present.

Letters from Governor King dated June 13, 1966, from County Attorney Emile Bussiere dated June 15, 1966, and from the Bar Association dated June 9, 1966 were read by the Chairman. A letter from the Bennington selectmen dated June 14, 1966 speaking against the construction of a new Court House was read by the Chairman.

It was brought out that notice had been given both in the paper and by letter to members of the delegation as to this meeting. Mr. Richard J. Leonard moved that the report of the Executive Committee be adopted and that the Convention authorize the construction of a new Court House for the County. This motion was seconded and vote passed by voice vote.

Mr. Capistran of Manchester, New Hampshire, then made the following motion:

"That the new Court House be constructed in Manchester. That it contain all reasonable facilities for use as a trial court and for other county officers presently operating from Manchester. Further that the convention authorize the issuance of bonds, the total of which shall not exceed $1,250,000.00. Provided however, that the County offices and facilities presently located in Nashua shall remain in Nashua with the exception of the office of the Clerk of Court, which office shall be relocated in Manchester in the new Court House.

Further provided that facilities in Nashua be retained for use by the Probate Court and for the trial of non-jury cases by the Superior Court."

This motion was duly seconded and adopted.
Atty. Craig, member of the Court, then asked for the floor and offered the following motion:

"That the Chairman of this Convention be authorized to appoint a Building Committee of 5 members of this Convention, no more than 3 of any one political party and 2 of which shall reside in towns, which Committee shall have the following duties and responsibilities:

1. To consult with the Superior Court and the various County Officers located in Manchester and receive their recommendations as to the requirements of their respective offices.

2. To consult with governing officials of the City of Manchester and other interested parties as to the selection of a site and as to the disposition of the present Country House located in Manchester.

3. To retain on behalf of the County, the services of an architect to prepare plans and specifications for a Court House as herein stipulated.

4. To consult from time to time with the Executive Committee of the Hillsborough County Convention.

The Chairman of this Convention shall name the Chairman of the Building Committee.

"That the Building Committee shall recommend to the Executive Committee of this Convention the choice of a site for the Court House, an appropriate set of plans and specifications and a proposed sale price for the Manchester Court House.

"That the Executive Committee may accept said recommendations and if accepted, such acceptance shall be authority for the appropriate County officers to acquire a site, issue bonds, to construct and furnish the Court House and to sell the present Court House; provided that the site acquisition, issuance of bonds, the construction and furnishing of said Court House and sale of the old Court House shall be in conformance with the recommendations of the Executive Committee and Building Committee, and further provided that the cost of the new Court House, exclusive of land and furnishings, shall not exceed $20.00 per square foot.

"That if the Executive Committee rejects the recommendations of the Building Committee, then the Building Committee shall submit revised recommendations, for the approval of the Executive Committee.

"That nothing herein shall be constructed to authorize the changing of the present site in Nashua of the County offices and facilities with the exception of the office of the Clerk of the Superior Court, which office shall be relocated in Manchester in said new Court House."

Mr. Emil Soucy, member of the Court, then offered the following amendment:

"Provided further that the contracts for the construction and furnishing of the Court House be obtained by sealed bid and the bid or bids shall be awarded to the lowest responsible bidder."

The amendment was accepted by Mr. Craig and the motion, as amended, was seconded and adopted.

It was moved and seconded that this Court House be built in Manchester, New Hampshire, and after much discussion it was voted on the roll call being requested to find that 77 were in favor of the motion prevailing and 14 against.

The question was then asked of the Chairman if he was ready to name the so-called Building Committee referred to in Mr. Craig's motion. The answer was in the affirmative, and Chairman Dionne named Atty. William Craig as Chairman and Rep. Barnard of Goffstown, Rep. Leonard of Nashua, Rep. Edwards of Antrim, and Rep. Cobleigh of Nashua as members of that committee.

The following motion was then presented by Rep. Makris of Nashua.

"That the Chairman appoint a five man committee to study the feasibility of new County facilities to house the Registry of Deeds, Probate Court and its entitled County offices in the city of Nashua in conjunction with existing urban renewal programs in said city."

This motion was duly seconded, and the assemblage voted in favor of the motion. This Study Committee was made up of Mr. John Latour of Nashua as Chairman and the following representatives; Mr. Makris of Nashua, Mr. Christie of Mt. Vernon, Mr. Raiche of Manchester and Mrs. Moriarty of Merrimack.

Mr. Cobleigh of Nashua then made the following report for a committee selected previously to investigate financial conditions, records and such at Hillsborough County Farm:

"As the delegation knows, in the letter of February 8, 1966, from the Attorney General to the Hillsborough County Delegation it was suggested that a select committee be appointed by said Delegation to confer and

report relative to fiscal controls at the Hillsborough County Farm and Hospital.

"The Committee conferred at length with former Attorney General William Maynard, Attorney General George Pappagianis, representatives of the State Tax Commission, officials of the New Hampshire Department of Administration and Control and with the Hillsborough County Commissioners.

"Testimony indicated that controls over the property and labor of the county and the mechanics of supervising and handling of its inventory were inadequate and that there was not a modern businesslike set of methods, systems and procedures in use.

"At the outset it was recommended to the Committee that the question of intentional wrongdoing by any county employees or officials was a matter that has been investigated by a grand jury and was therefore not properly within the scope of this committee's investigative authority.

"Since the committee lacked subpoena powers and operating funds, the recommendation was accepted.

"Evidence was presented to the committee that revealed the need of a thorough modernization of the county's handling of finances and inventory. It was shown that a better system of inventory controls should be installed, the use of modern accounting equipment should be instituted, and a more vigorous system of audit control should be followed.

"The witnesses who testified before the committee seemed to be unanimous in recommending that further investigation and implementation of this report could only be pursued successfully by trained accountants under the supervision of an impartial and unbiased body.

"The committee therefore recommends to the delegation that it petition the Superior Court to order a complete and thorough examination of all fiscal affairs of the county pursuant to New Hampshire RSA 25:3 and in accordance with the Standards of Audit Report, which are attached hereto and made a part hereof."

Following the reading there was considerable discussion as to the advisability of asking Superior Court to order a complete and thorough examination of all fiscal affairs of the County pursuant to New Hampshire RSA 25:3 and in accordance with the "Standards of Audit Report," which were attached to Mr. Cobleigh's report.

Upon motion by Mr. Cobleigh, it was moved, seconded and voted that his report, acting for the special investigating committee of the Hillsborough County Delegation be accepted and that this report be implemented by the Hillsborough County Delegation. He further moved that the recommended petition be submitted to the Superior Court under the authority of Chapter 25 RSA and that the County Attorney be instructed to prepare such a petition for the signature of the Chairman of the special committee. This motion was seconded and a voice vote was declared by the Chairman to be in the majority. Representatives Connover and Healy then approached the Clerk and asked to be recorded specifically as having voted against this motion.

ROLAND B. BURNHAM
Clerk pro tem

COUNTY COMMISSIONER'S YEARLY REPORT

In compliance with the laws of the State of N. H., the Board of Hillsborough County Commissioners present their annual report with reports of the Treasurer, Clerk of Court, County Attorney, Sheriff, Jailer, County Superintendent, County physician, Chaplains, and County Extension Service.

The County ended the fiscal year with a cash surplus of $48,325.75. This came about through a careful check of expenditures and considerably more revenue than estimated as a result of a joint effort of the Commissioners and personnel at the County Home.

The report of the State Tax Commission was studied carefully, and the Commissioners have implemented many of the recommendations contained and have instituted adequate accounting controls and safeguards to prevent reoccurence.

Many repairs and alterations have been made in the County Home and Moore General Hospital during 1966. Of great benefit was the new elevator installed at the Home and the continuing program of upgrading the buildings to provide better facilities for the residents.

We appreciate and wish to thank every organization for all the happiness and comfort given to inmates of the County Home and patients of the Moore General Hospital.

We also want to thank all County Officials, Superintendent of the Moore General Hospital and County Home and all County employees for their help and cooperation.

To all State Officials, the Board of Mayor and Aldermen of Manchester and Nashua and all City and Town agencies who have given us their cooperation and help, we are grateful and appreciate everything they have done.

A. A. BEAULIEU, *Chairman*

THEO. LANGDELL, *Clerk*

J. J. Walsh, V. C.

Hillsborough County Commissioners

BUDGET OF HILLSBOROUGH COUNTY

Estimates of Revenue and Expenditures for the Ensuing Estimated and Actual Revenue, of the Previous Year January

SOURCES OF REVENUE	Estimated Revenue Previous Year 1965	Actual Revenue Previous Year 1965	Estimated Revenue Ensuing Year 1966
Current Revenue			
Income from Institutions:			
(a) County Farm & Home	$ 200,000.00	$ 232,301.34	$ 250,000.00
(b) Jail	10,000.00	8,572.25	12,000.00
(c) County Hospital	550,000.00	552,966.76	560,000.00
Fines and forfeits, Superior Court	10,000.00	.....	.....
Income from Reinvestment On Loans	.....	.....	9,000.00
Reimbursement of expenditures for support of poor, etc.			
(a) Old Age Assistance	1,500.00	4,237.18	5,000.00
(b) Direct Relief	4,000.00	4,831.86	4,000.00
(c) Board and Care of Children	20,000.00	20,384.78	20,000.00
(d) Soldiers' Aid	3,500.00	954.84	3,000.00
Receipts Other Than Current Revenue:			
All Other Receipts:			
(a) Miscellaneous Revenue	1,000.00	3,715.32	1,000.00
Cash Surplus	32,020.19	.....	48,606.17
TOTAL REVENUE FROM ALL SOURCES EXCEPT TAXATION	$ 832,020.19	$ 827,964.33	$ 912,606.17
AMOUNT NECESSARY TO BE RAISED BY COUNTY TAX	$1,600,668.51	.....	$1,501,974.81
TOTAL REVENUE	$2,432,668.70	.....	$2,414,580.98

Year January 1, 1966 to December 31, 1966 Compared with Appropriations and Expenditures 1, 1965 to December 31, 1965

PURPOSES OF EXPENDITURES	Appropriations Previous Year 1965	Actual Expenditures Previous Year 1965	Estimated Expenditures Ensuing Year 1966
Current Maintenance Expenses:			
General Government:			
Salaries of			
(a) Commissioners	$ 13,500.00	$ 13,041.66	$ 13,500.00
(b) Treasurer	1,200.00	1,200.00	1,200.00
(c) Auditors	1,200.00	1,200.00	1,200.00
(d) Attorney	5,000.00	4,900.08	7,500.00
(e) Asst. Atty.	.....	874.98	3,500.00
(f) Sheriff	2,400.00	2,400.00	2,400.00
Expenses of			
(a) Above Officers	46,495.00	47,440.80	43,989.00
(b) Register of Deeds	13,750.00	13,534.93	13,602.36
(c) Register of Probate	29,900.00	29,621.88	31,270.00
Consolidation of Index — Reg. of Probate	2,500.00	2,500.00	2,500.00
Care and Supplies for Court House			
Manchester	20,900.00	16,930.81	18,000.00
Nashua	22,500.00	19,901.93	18,700.00
Superior Court:			
Jury Payrolls	70,000.00	56,713.03	60,000.00
"State vs. ....." Payrolls	25,000.00	60,046.91	15,000.00
Referees and Masters	5,000.00	5,873.73	5,000.00
Stenographer, etc.	32,000.00	25,647.31	35,000.00
Clerk of Superior Court	40,000.00	40,452.88	37,627.23
Sheriff and deputies	20,000.00	23,928.62	26,142.31
Public Welfare:			
County Farm & Home	620,000.00	603,195.39	616,038.04
County hospital	703,177.70	694,285.78	728,721.18
Jail	97,350.00	97,221.14	102,000.00
Direct Relief	75,000.00	77,504.30	75,000.00
Old age assistance	73,000.00	68,272.75	55,000.00
Board and care of children	170,000.00	180,535.58	180,000.00
Soldiers' aid	36,000.00	26,825.66	18,000.00
Aid to totally disabled	26,000.00	21,856.36	24,000.00
Welfare Administration Expense	69,960.00	67,983.79	67,210.00
Surplus Commodities	6,000.00	4,192.41	5,000.00
Interest on temporary loans	20,000.00	20,045.56	23,000.00
Certification Expenses	1,500.00	1,417.89	1,500.00
Outlay, New Construction & Equipment:			
Reg. Deeds - Photostat Machine	9,920.00	8,667.50	.....
Court House, Nashua Law Library - Roof	2,600.00	2,596.03	.....
Register Deeds - Consol. Index	.....	.....	21,800.00
C. F. Laundry & Misc. Imp. (Furn.)	21,095.00	20,292.03	8,000.00
Moore Gen. Furn. West Wing	5,000.00	.....	.....
Moore General West Wing	100,000.00	5,968.85	17,250.00
Moore Gen. Hosp. - Maternity Furn.	5,000.00	2,455.85	.....
Moore Gen. Hosp. - Caron Bldg. Ent.	5,000.00	1,932.13	.....
Wage Classification Serv.	.....	.....	6,000.00
County Home - Elevator	.....	.....	25,000.00
All Other Payments:			
Cooperative Extension Service	33,241.00	33,241.00	34,981.00
Insurance	.....	.....	19,557.73
Employees' Retirement and Social Security 3933043 (8,561.70)	.....	.....	47,892.13
Delegation Expense	1,500.00	1,819.20	2,500.00
TOTAL EXPENDITURES	$2,432,688.70	$2,306,518.75	$2,414,580.98

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

SUMMARY OF
FINDINGS AND RECOMMENDATIONS

May 25, 1966

Board of Commissioners
Hillsborough County
Manchester, New Hampshire

Gentlemen:

In accordance with the provisions of Chapter 71, Section 27, of the Revised Statutes Annotated, an examination and audit of the accounts of Hillsborough County for the fiscal year ended December 31, 1965, has been made by this Division. Submitted herewith is the report of the audit including Exhibits as hereafter listed.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of County Commissioners, County Treasurer, Clerk of the Superior Court, Superintendent of the County Farm and the County Hospital.

FINANCIAL STATEMENTS

Comparative Balance Sheets: December 31, 1964 - December 31, 1965: (Exhibit A-1)

Comparative Balance Sheets for the fiscal years ended December 31, 1964 and December 31, 1965, are presented in Exhibit A-1. As indicated therein, the Surplus increased by $10,395.82 in 1965.

Analysis of Change in Financial Condition: (Exhibit A-2)

An analysis of the change in financial condition of the County during the year is made in Exhibit A-2, with the factors which caused the change indicated therein. These were as follows:

INCREASE IN SURPLUS		
Net Budget Surplus	$ 51,529.21	
Increase in Petty Cash	106.50	
		$ 51,635.71
DECREASE IN SURPLUS		
Surplus Used to Reduce County Tax	$ 32,020.19	
Unaccounted for Office Cash	148.16	
Variance in Checking Account	147.98	
Decrease in Accounts Receivable	8,923.56	
		41,239.89
NET INCREASE		$ 10,395.82

Comparative Statements of Appropriations and Expenditures — Estimated and Actual Revenues: (Exhibits A-3 & A-4)

Comparative statements of approprations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1965, are presented in Exhibits A-3 and A-4. As indicated by the budget summary (Exhibit A-4), a revenue surplus of $29,804.27, plus a net unexpended balance of appropriations of $21,724.94, resulted in a net budget surplus of $51,529.21.

Summary Statement of Receipts and Expenditures: (Exhibits B-1)

A summary statement of the receipts and expenditures of the County for the fiscal year ended December 31, 1965, made up in accordance with the uniform classification of accounts, is included in Exhibit B-1. Proof of the Treasurer's balance as of December 31, 1965 is indicated in Exhibit B-2.

ACCOUNTS OF COMMISSIONERS AND TREASURERS

An examination was made of a sufficient number of orders issued by the Commissioners and Clerk of the Superior Court, as well as supporting invoices and payrolls, to satisfy the requirements of accepted standards of audit procedure. The classification of expenditures was noted.

CLERK OF THE SUPERIOR COURT

The financial accounts and records of the Clerk of the Superior Court of Hillsborough County were examined. Court receipts were checked by source, insofar as possible, and found to be properly recorded. Court orders issued by the Clerk were supported by invoices, vouchers and payrolls bearing the approval of a Superior Court Justice.

COUNTY FARM AND HOSPITAL

The accounts of records of the Superintendent of the County Farm and the Moore General Hospital were examined. Receipts of the Farm from the sale of livestock and produce and from boarders were checked by source through the triplicate receipt forms. All receipts of the Farm as well as the receipts of the Hospital, as recorded in the cash book, were properly accounted for by the Superintendent through the deposits in the bank to the credit of the County Treasurer's account.

Moore General Hospital — Accounts Receivable:

The accounts receivable at the Moore General Hospital at the close of the last two fiscal years, as indicated by the institution records and giving effect to reserves for doubtful accounts, were as follows:

	December 31, 1964	December 31, 1965
Total Accounts Receivable	$161,278.71	$140,940.42
Less: 20% Reserve for Doubtful Accounts	32,255.42	28,188.08
	$129,023.29	$112,752.34

GENERAL COMMENTS

Administration Office:

Inquiries and observations made during the course of this audit revealed numerous outdated methods and procedures being used by this office, as well as a substantial amount of duplication of work performed by, and required of, other departmental and institutional offices. All accounting records are maintained by manual "pen and ink" methods.

As a result of these somewhat obsolete methods and procedures, and because of a lack of personnel, several departures from accepted accounting procedures were noted in the recording and processing of cash and other data. Some of the more important deviations are noted below.

(1) Cash refunds and other receipts forwarded to this office by the Welfare offices located in Manchester, Nashua and Milford, as well as cash from other sources and departments received in this office during the first four months of the year were not deposited in the General Fund checking account until the month of May, 1965. Receipts subsequent to May 1 were deposited irregularly and partially. Control over the receipts and deposits was not maintained, and as indicated in Exhibit B-1, Classified Statement of Receipts and Expenditures, $148.16 of the office receipts were unaccounted for as of December 31, 1965.

(2) Summary cash receipts and disbursements journals were obviously not maintained on a daily basis and when these were eventually prepared, they proved to be incomplete and not self-balancing.

(3) *Checks Issued*: The various series of checks drawn on the General Fund checking account were not serially listed on the summary cash disbursements journals, and consequently, considerable difficulty was encountered in tracing all checks issued during the year.

An extensive review of checks issued during 1965 revealed that several vendor and payroll checks issued were not accompanied by settlements and/or payroll journals and were not recorded on the summary cash

disbursements journals. The gross expenditures, therefore, were incorrectly stated. We also noted several checks issued in amounts other than those recorded on the various settlements or manifests.

Expenditure entries on account of several voided or cancelled checks which had been returned by vendors due to duplicate payments, etc., had not been eliminated from the disbursements journals or otherwise adjusted.

(4) Transfers to the Payroll Fund checking account exceeded requirements by $1,710.05, as indicated in Exhibits B-2 and B-3.

(5) The general fund and payroll checking accounts were not reconciled monthly during the year; the earliest attempt to reconcile these accounts being made sometime during November. The variances in checks issued and the excess transfers to the payroll account were therefore not detected.

(6) *Filing System and Archives*: The filing system for current items seems adequate, but the storage of prior years' records such as cancelled checks, vouchers, journals, ledgers, workpapers, etc. appeared inadequate and in considerable disorder.

(7) Settlements or manifests for checks issued by the Clerk of Court for Jury payrolls, "State Vs" payrolls, Sheriffs and Masters' account, Stenographers' account and the Court and incidental expenses account were eliminated in an attempt to reduce the office workload.

(8) The only General Accounts maintained in this office, are the General Fund cash account — control, the Estimated Revenue and Appropriations control and related detail accounts.

Treasurer:

(1) Receipts of County Taxes are deposited in a separate checking account and no income is earned by the County on these funds.

(2) During the 1965 surplus funds that remained in the treasury were deposited in another separate checking account in a local bank and no revenues were realized from these idle funds.

County Home and Farm:

The general accounting system of the County Home and Farm was recently revised and improved and is partially mechanized. Cash receipts are recorded by an accounting machine. Billing of charges, posting to accounts receivable control and detail accounts is also performed by accounting machine.

Purchase orders signed by the Superintendent are required in a majority of cases prior to materials and supplies being ordered. Some purchases are made without purchase orders.

A basic but limited system of internal controls exists.

It was noted during the audit, however, that the entries to the detail cost accounting system for the year 1965 had been completed through the month of September only.

Moore General Hospital:

The general accounting system of the Moore General Hospital is recommended and approved by the New Hampshire — Vermont Hospitalization Service and is the system of accounts generally maintained by accredited hospitals. The system of internal controls and checks appears to be adequate.

RECOMMENDATIONS

Administration Office:

It is recommended that the following procedures be promptly implemented in the Administration Office in order that a more effective control be maintained over the general accounts of the County.

(1) Expand the general accounts maintained by this office to reflect the various assets, liabilities and surplus accounts generally maintained by units of government.

(2) Maintain the summary cash receipts and cash disbursements journals as revised by the auditors of this Division. A samply copy of these journals was left in the Administration Office. The use of these journals should establish more accurate control over the various cash receipts and disbursements of the County.

(3) Receipts and disbursements should be recorded daily and deposits of cash receipts should be made daily, *or as often as is practical.* Receipts should not be held over an extended period of time.

(4) Settlements or manifests should be prepared or should be required from all departments for all checks that are issued. Every number of the various series of checks that are drawn on the General Fund checking account should be recorded on settlements or manifests and should be recorded in the summary cash disbursements journals.

(5) Cancelled or voided checks should be eliminated from the settlements or manifests or otherwise corrected as promptly as possible. Spoiled checks should not be corrected and released, but should be cancelled and replaced by unmutilated checks.

(6) Extreme care should be exercised to assure that transfers to the payroll fund checking account do not exceed actual requirements.

(7) The general fund and payroll fund checking accounts should be reconciled monthly in order that any discrepancies in deposits and checks written be promptly discovered.

(8) The files for the storage of previous years data should be reviewed and kept in a more orderly manner.

(9) Adequate provisions should be made to assure that all staff members take regular annual vacation leaves.

(10) Issuing of receipts for cash that is received in the various welfare offices and other departments of the County should be delegated to the offices and departments where the cash is actually received. This function should not be assigned to the Administration Office, except in those cases where cash is originally received by the Administration Office.

To assure that proper control is maintained over the processing of cash receipts of the various offices and departments, we recommended the use of serially numbered triplicate receipt forms. The original copy of this form should be given to the payer and the other two copies

should be retained by the issuing agency. The cash receipts, as well as the duplicate and triplicate forms should then be forwarded to the Administration Office. The Administration Office should then acknowledge remittance of the cash by the agencies involved by properly endorsing the duplicate copy of the receipt form and returning it to the office or department where the receipt originated. The triplicate copies of these receipt forms should be retained by the Administration Office and should be the basis for the entries from these sources on the summary cash receipts journals.

The present procedures used by the Administration Office to account for the revenues of the Moore General Hospital, County Jail, and the County Home and Farm are adequate.

(11) Acceptance of manifests or settlements which *are* or *could* be provided by the accounting machines at both the Moore General Hospital and the County Home and Farm should be considered in lieu of the particular manifests or settlements now required of these institutions. Much duplication of effort which now exists could be eliminated.

There are a number of other office procedures, now in use, which are either duplicated and/or unnecessary. These have been reviewed and discussed with the staff, and in our opinion, the implementation of the changes which we suggested in relation to those procedures as well as to the recommendations listed separately above, should increase considerably the efficiency of the Administration Office.

It should be noted, however, that the above measures are regarded as a preliminary step to rectify the inadequacies in the accounting procedures of the Administration Office. In the opinion of the auditors, mechanization of the accounting functions of this office, as well as the use of more modern methods of operating procedures, is long overdue.

County Home and Farm:

Revisions in the accounting system and procedures at the County Home and Farm have been implemented and machine accounting has been initiated with respect

to cash receipts, billings and accounts receivable, and writing of payroll journal, checks and earning records.

It is your recommendation that utilization of machine accounting be expanded to include other accounting functions such as the preparation of farm settlements or manifests, including the simultaneous writing of vendor checks, the posting of the general accounts and the related subsidiary cost accounts, and the preparation of the County Home and Farm section of the quarterly reports of employees' earnings, etc.

Purchasing and requisition procedures, perpetual inventory records, receiving records, etc. should be reviewed and more detailed and effective methods and procedures should be adopted and maintained.

Moore General Hospital:

It is recommended that the machine accounting system at the Moore General Hospital be expanded to include posting to the general accounts and also to the subsidiary cost accounts maintained by the institution. Other miscellaneous records and reports might also be adapted to machine accounting. As is the case with the County Home and Farm it would appear possible to prepare the Hospital's section of the quarterly reports of employees' earnings via the accounting machine.

Clerk of Superior Court:

It is recommended that a more formal receipt than is prepared under current practice be issued for all monies paid into the Court. We suggest the use of a serially numbered duplicate receipt form for this purpose. The original copy should be given the payer and the duplicate form to be retained by the Clerk of Court office as the basis for recording on the cash receipts and cash disbursements journal. At present, receipts are issued only when requested and memos of receipts are written for internal use prior to recording in the cash journals.

Treasurer:

(1) It is suggested that the County Tax receipts which are now deposited in a special checking account might be invested as other idle funds are and in this manner realize additional revenues for the County.

(2) It should be noted that in the current year idle funds that accrue to the County *because of Tax Anticipation notes borrowings* are now being invested and are earning additional income for the County.

Long Range Program:

It is the opinion of this Division, that because of the volume and complicated nature of the fiscal affairs of the County, the creation of a position such as Business Administrator might seem advisable.

Also, the feasibility of establishment of central purchase and central stores procedures for both the Moore General Hospital and the County Home and Farm should be studied.

All other accounting systems, procedures and methods for all departments, institutions and offices should be under continuous review in order that at all times the most efficient operating procedures be utilized and that all information pertaining to the management of all County affairs be fully and accurately recorded.

Conclusion:

In accordance with the provisions of Chapter 184 of the Laws of 1955, a copy of this report or a summary of its findings and recommendations (letter of transmittal) should be published in the next annual report of the County. This letter of transmittal should be included in its entirety but the publication of Exhibits is optional.

The appreciation and thanks of this Division is hereby expressed to the officials of Hillsborough County and their office staffs for the assistance rendered during the course of the audit.

Yours very truly

HAROLD G. FOWLER
Director

Division of Municipal Accounting
State Tax Commission

Frederick E. Laplante
Hugh J. Cassidy
Auditors

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

May 25, 1966

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the Hillsborough County Commissioners, County Treasurer, Clerk of the Superior Court, County Farm and the Moore General Hospital for the fiscal year ended December 31, 1965. In our opinion, the Exhibits presented herewith reflect the true financial condition of the County on December 31, 1965, and the results of operations for the fiscal year ended on that date.

Respectfully submitted,

HAROLD G. FOWLER
Director

Division of Municipal Accounting
State Tax Commission

Frederick E. Laplante

Hugh J. Cassidy
Auditors

EXHIBIT A-1
HILLSBOROUGH COUNTY
COMPARATIVE BALANCE SHEETS

As of December 31, 1965 and December 31, 1966

ASSETS	December 31, 1965 (*Revised)		December 31, 1966	
Cash:				
General Fund		$156,310.22		$ 64,487.81
Payroll Fund				18,789.36
Petty Cash Fund:				
County Home & Farm	$ 106.50		$ 106.50	
Moore Gen. Hosp.	200.00	306.50	200.00	
Nashua Office			25.00	331.50
Accounts Receivable:				
Moore General Hosp.	$112,752.34		$137,226.55	
Less 20% for Doubt. Accts.	28,188.08	112,752.34	27,445.31	109.781.24
County Farm		7,347.39		26,497.04
Regular				344.91
		$276,716.45		$220,231.86

LIABILITIES	December 31, 1965		December 31, 1966	
Accounts Owed by County:				
Employee Payroll Deductions				$ 18,958.21
Unexpended Appropriations:				
Moore Gen. Hosp.		$104,643.17		
Register of Deeds — Consolidation Ind.				7,784.25
County Home & Elevator				7,390.00
		$104,643.17		$ 34,132.46
Surplus		172,073.28		186,099.40
		$276,716.45		$220,231.86

EXHIBIT
HILLSBOROUGH
COMPARATIVE
APPROPRIATIONS

Fiscal Year Ended

	Liabilities forward 1965	Appropriations 1966	Receipts Reimbursements Add'l. Approp.
GENERAL GOVERNMENT:			
Salaries:			
Commissioners	$	$ 13,500.00	$
Treasurer		1,200.00	
Auditors		1,200.00	
Attorney		7.500.00	
Ass't. Attorney		3,500.00	
Sheriff		2,400.00	
Expenses of:			
Above Officers		43,989.00	38.54
Register of Deeds		13,602.36	6.35
Register of Probate		31,270.00	
Register of Consol. Index		2,500.00	
Care & Supplies of Court Houses:			
Manchester		18,000.00	
Nashua		18,700.00	120.00
Superior Court:			
Jury Payrolls		60,000.00	
State Versus		15,000.00	
Referees & Masters		5,000.00	
Stenographers Fees		35,000.00	
Clerk of Superior Court		37,627.23	
Sheriff & Deputies		26,142.31	
Public Welfare:			Add. Approp.
County Home & Farm		616,038.04	5,000.00
Moore General Hospital		728,721.18	25,000.00
			.50
County Jail		102,000.00	
Direct Relief		75,000.00	
Old Age Assistance		55,000.00	
Board & Care of Children		180,000.00	
Soldiers Aid		18,000.00	
Aid to Totally Disabled		24,000.00	
Welfare Administration Expense		67,210.00	1,000.65
Surplus Commodities		5,000.00	
Interest on Temporary Loans		23,000.00	
Certification Expenses		1,500.00	
New Construction & Equipment:			
Register of Deeds Consol. of Index		21,800.00	
County Farm Misc. Equipment		8,000.00	
Moore Gen. Hospital — West Wing	99,031.15	17,250.00	
Wage Classification Service		6,000.00	(6,000.00)
County Home — Elevator		25,000.00	
Moore Gen. Hospital — Maternity Wing	2,544.15		
Moore Gen. Hospital — Caron Bldg.	3,067.87		
All Other Payments:			
Cooperative Extension Service		34,981.00	
Insurance		19,557.73	
Employees Retirement & Soc. Security		47,892.13	20.25
Delegation Expense		2,500.00	
TOTALS	$104,643.17	$2,414,580.98	$ 25,186.29

A-2

COUNTY
STATEMENT OF
AND EXPENDITURES

December 31, 1966

Total Amount Available	Expenditures 1966	BALANCES Unexpended	Overdrafts	Liabilities Forward 1967
$ 13,500.00	$ 13,500.00	.....	$.....	$.....
1,200.00	1,200.00	.....	.....	.....
1,200.00	1,200.00	.....	.....	.....
7,500.00	7,500.00	.....	.....	.....
3,500.00	3,500.00	.....	.....	.....
2,400.00	2,400.00	.....	.....	.....
44,027.54	48,917.99	.....	4,890.45	.....
13,608.71	15,510.72	.....	1,902.01	.....
31,270.00	34,033.34	.....	2,763.34	.....
2,500.00	1,743.75	756.25	.....	.....
18,000.00	15,708.03	2,291.97	.....	.....
18,820.00	17,422.77	1,397.23	.....	.....
60,000.00	57,354.62	2,645.38	.....	.....
15,000.00	15,247.67	.....	247.67	.....
5,000.00	2,523.19	2,476.81	.....	.....
35,000.00	36,904.05	.....	1,904.05	.....
37,627.23	36,130.76	1,496.47	.....	.....
26,142.31	19,555.36	6,586.95	.....	.....
621,038.04	622,927.21	.....	1,889.17	.....
753,721.68	751,840.79	1,880.89		
102,000.00	96,512.79	5,487.21	.....	.....
75,000.00	42,292.53	32,707.47	.....	.....
55,000.00	88,429.37	.....	33,429.37	.....
180,000.00	191,927.52	.....	11,927.52	.....
18,000.00	12,696.60	5,303.40	.....	.....
24,000.00	28,235.16	.....	4,235.16	.....
68,210.65	76,380.98	.....	8,170.33	.....
5,000.00	3,631.40	1,368.60	.....	.....
23,000.00	31,808.40	.....	8,808.40	.....
1,500.00	1,211.94	288.06	.....	.....
21,800.00	14,015.75	.....	.....	7,784.25
8,000.00	5,267.78	2,732.22	.....	.....
116,281.15	125,204.47	.....	8,923.32	.....
.....	.....	.....	.....	.....
25,000.00	17,610.00	.....	.....	7,390.00
2,544.15	.....	2,544.15	.....	.....
3,067.87	1,684.54	1,383.33	.....	.....
34,981.00	34,981.00	.....		
19,557.73	16,306.00	3,251.73		
47,912.38	51,597.69	.....	3,685.31	.....
2,500.00	1,874.20	625.80	.....	.....
$2,544,410.44	$2,546,788.37	$ 75,223.92	$ 92,776.10	$ 15,174.25

EXHIBIT A-3
HILLSBOROUGH COUNTY
COMPARATIVE STATEMENT OF ESTIMATED & ACTUAL REVENUE & BUDGET SUMMARY

Fiscal Year Ended December 31, 1966

REVENUES

	Estimated	Actual	Excess	Deficit
County Home & Farm	$250,000.00	$293,366.07	$ 43,366.07	$.....
County Jail	12,000.00	12,268.75	268.75	.....
Moore General Hospital	560,000.00	596,681.07	36,681.07	.....
Income on Loan Investments	9,000.00	16,392.19	7,392.19	.....
Old Age Assistance	4,000.00	1,839.64	.....	2,160.36
Direct Relief	4,000.00	2,177.59	.....	1,822.41
Board & Care of Children	20,000.00	24,352.06	4,352.06	.....
Soldiers Aid	3,000.00	389.40	.....	2,610.60
Cash Surplus used to Reduce County Tax	48,606.17	48,606.17	.....	.....
Aid to Totally Disabled	1,000.00	1,171.60	171.60	.....
Miscellaneous Revenue	1,000.00	.....	1,594.35	.....
Rent	.....	600.00	.....	.....
Vender Machine Commissions	.....	85.35	.....	.....
Sewage Disposal Refund State of N. H.	.....	1,909.00	.....	.....
	$912,606.17	$999,838.89	$ 93,826.09	$ 6,593.37

BUDGET SUMMARY

Actual Revenues	$999,838.89	.....	.....
Estimated Revenues	912,606.17	.....	.....
Net Revenue Surplus		$ 87,232.72	
Unexpended Balances of Appropriations	$ 75,223.92	.....	.....
Overdrafts of Appropriations	92,776.10	.....	.....
Net Overdraft of Appropriations		17,552.18	.....
Net Budget Surplus			$ 69,680.54

EXHIBIT A-4

HILLSBOROUGH COUNTY

ANALYSIS OF CHANGE IN FINANCIAL CONDITION

Fiscal Year Ended December 31, 1966

Surplus — December 31, 1965		$172,073.28	
Surplus — December 31, 1966		186,099.40	
Increase in Surplus			$ 14,026.12

ANALYSIS OF CHANGE

Increases:			
Net Budget Surplus (see A-3)	$ 69,680.54		
Increase in Accounts Receivable	16,178.55		
Variance in checking acc't. balance January 1, 1966	691.92		
Returned Wage Classification to Surplus	6,000.00		
Prior years checks cancelled	341.83	92,892.84	
Decreases in Surplus:			
Surplus used to reduce County Tax	$ 48,606.17		
Extra Appropriations voted by Executive committee:			
County Home & Farm	5,000.00		
Moors General Hospital	25,000.00		
Overdraft in Payroll Acc't. January 1, 1966	171.90		
Blue Cross Insurance Adj.	88.65	78,866.72	
			$ 14,026.12

EXHIBIT A-5
HILLSBOROUGH COUNTY

December 31, 1966

CLASSIFIED STATEMENT COUNTY OFFICERS EXPENSES

County Commissioners Expenses		
Travel		$ 3,090.25
County Attorney		
Supplies & Services	$ 2,134.94	
Clerk Wages	3,120.00	
		$ 5,254.94
Medical Referee		4,727.90
Sheriff's Office		
Supplies	$ 2,138.62	
Clerk's Wages	7,508.75	
		$ 9,647.37
County Business Office		
Wages	$ 20,151.23	
Supplies & Services	5,081.40	
Utilities	559.90	
		$ 25,792.53
Treasurer's Expenses		405.00
		$ 48,917.99

STATEMENT OF VALUES
HILLSBOROUGH COUNTY PROPERTY

BUILDINGS:	VALUE
Court Houses	$ 586,000.00
Jail & House of Correction	427,000.00
County Home & Farm	1,008,301.00
Moore General Hospital	1,211,738.00
	$3,233,439.00

FURNITURE & EQUIPMENT:	
Court Houses	$ 86,000.00
Jail & House of Correction	14,000.00
County Home & Farm	194,936.00
Moore General Hospital	342,867.00
Milford Office	1,000.00
	638,803.00
Grand Total	$3,872,242.00

EXHIBIT B-1

HILLSBOROUGH COUNTY

STATEMENT OF RECEIPTS & EXPENDITURES

Fiscal Year Ended December 31, 1966

Receipts

Current Revenues:				
Taxes from cities & towns			$1,501,974.81	
Income from Institutions				
County Home & Farm		$293,366.07		
County Jail		12,268.75		
Moore General Hospital		596,681.07	902,315.89	
Interest on deposits			16,392.19	
Public Welfare Reimbursements				
Old Age Assistance		$ 1,839.64		
Direct Relief		2,177.59		
Board & Care Children		24,352.06		
Soldiers Aid		389.40		
Aid to Totally Disabled		1,171.60	29,930.29	
TOTAL CURRENT REVENUE				$2,450,613.18
Receipts other than Current Revenue				
Temporary Loans		$1,400,000.00		
Cash Credits				
Rent	$ 600.00			
Water Pollution Refund	1,909.00			
Vending Commissions	85.35			
Blue Cross Refunds	176.40			
Old Checks Cancelled	341.83	$ 3,112.58		
Appropriations Credits:				
County Officers Expense	$ 38.54			
Register of Deeds	6.35			
Nashua Court House	120.00			
Moore General Hospital	.50			
Welfare Administration	1,000.65			
Retirement F.I.C.A. Ins.	20.25	$ 1,186.27		
Total Receipts other than Current Revenue				$1,404,298.87
TOTAL REVENUE				$3,854,912.05
Balance January 1, 1966 - revised				157,002.14
Grand Total				$4,011,914.19

EXPENDITURES

GENERAL GOVERNMENT

Salaries:			
Commissioners	$ 13,500.00		
Auditor	1,200.00		
Attorney	7,500.00		
Sheriff	2,400.00		
Ass't. Attorney	3,500.00	29,300.00	
Expense of above Officers	48,917.99		
Register of Deeds	15,510.72		
Register of Probate	34,033.34		
Register of Probate Consolidation Index	1,743.75	100,205.80	129,505.80
Care & Supplies of Court Houses			
Manchester		15,708,03	
Nashua		17,422.77	33,130.80
Superior Court			
Jury Payrolls		57,354.62	
State Versus Payrolls		15,247.67	
Referees & Masters		2,523.19	
Stenographers Fees		36,904.05	
Clerk of Superior Court		36,130.76	
Sheriff & Deputies		19,555.36	167,715.65
Public Welfare			
County Home & Farm		622,927.21	
Moore General Hospital		751,840.79	
County Jail		96,512.79	
Direct Relief		42,292.53	
Old Age Assistance		88,429.37	
Board & Care of Children		191,927.52	
Soldiers Aid		12,696.60	
Aid to Totally Disabled		28,235.16	
Welfare Administration		76,380.98	
Surplus Commodities		3,631.40	191,487.35
Interest Paid:			
On Temporary Loans		31,808.40	
Certification Expenses		1,211.94	33,020.34
New Construction & or Equipment:			
Register Deeds — Consol.		14,015.75	
Moore Gen. West Wing		125,204.47	
Moore Gen. Caron Bldg.		1,684.54	
County Home - Elevator		17,610.00	
County Home - Misc. Equip.		5,267.78	163,782.54
INDEBTEDNESS:			
Temporary Loans			1,400,000.00

All Other Payments:

County Extension Service	34,981.00	
Insurance	16,306.00	
Retirement & F.I.C.A. Ins.	51,597.69	
Delegation Expenses	1,874.20	
Miscellaneous Payments	638.01	105,396.90
TOTAL EXPENDITURES		$3,947,426.38
Balance December 31, 1966		64,487.81
GRAND TOTAL		$4,011,914.19

EXHIBIT B-2

HILLSBOROUGH COUNTY

SUMMARY OF TREASURER'S ACCOUNT AND PROOF OF BALANCE

Fiscal Year Ended December 31, 1966

Balance — January 1, 1966 (revised)	$.....	$ 154,860.52
Receipts during Year	.....	3,857,807.14
		4,012,667.66
Expenditures During Year	.....	3,948,179.85
Balance December 31, 1966	.....	64,487.81

PROOF OF BALANCE

Balance in Manchester National Bank per statement December 31, 1966	$ 14,129.95	.....
Balance in Second National Bank of Nashua per statement Dec. 31, 1966	500.00	
Additional Deposits in Transit	103,666.28	.....
	118,296.23	
Less Outstanding Checks	55,544.73	.....
		62,751.50
Additional Refund Due from Payroll Account excess transfers	1,736.31	.....
RECONCILED BALANCE — DECEMBER 31, 1966	.....	$ 64,487.81

EXHIBIT B-3
HILLSBOROUGH COUNTY
STATEMENT OF PAYROLL ACCOUNT & PROOF OF BALANCE

Fiscal Year Ended December 31, 1966

BALANCE JANUARY 1, 1966 (revised)	$ 2,141.62	$	$
Less Overdraft	171.90	1,969.72	
RECEIPTS DURING YEAR			
Net Payroll Transfers		1,097,447.78	
		1,099,417.50	
EXPENDITURES DURING YEAR			
Net Payrolls Paid		1,078,891.83	
		20,525.67	
Less Excess Due General Fund		1,736.31	18,789.36
BALANCE DECEMBER 31, 1966			$ 18,789.36

PROOF OF BALANCE

Balance Manchester National Bank per statement December 31, 1966	$	$ 45,462.22	$
Less Outstanding Checks		24,936.55	
		20,525.67	
Less Excess Transfer due Gen. Fund		1,736.31	
RECONCILED BALANCE DECEMBER 31, 1966			$ 18,789.36

SUMMARY OF WELFARE EXPENDITURES
1966
HILLSBOROUGH COUNTY

	Manchester	Nashua	Towns	Totals
Direct Relief				
Cash Allowance	$ 228.00	$ 800.00	$.....	$ 1,028.00
Food & Household Necessities	6,141.94	4,837.24	1,079.04	12,058.22
Rent (Shelter)	3,866.09	1,645.67	623.00	6,134.76
Clothing	93.57	106.70	19.91	220.18
Fuel	351.08	610.78	306.84	1,268.70
Medical Care	8,552.76	2,044.64	4,675.16	15,272.56
Board & Care Adults	2,846.55	300.00	2,327.98	5,474.53
Public Utilities	335.85	123.03	.....	458.88
Other Items	25.85	303.62	47.23	376.70
TOTAL DIRECT	$ 22,441.69	$ 10,771.68	$ 9,079.16	$ 42,292.53
Soldier's Aid				
Cash Allowance	$ 10.00	$.....	$.....	$ 10.00
Food	4,274.00	2,015.00	81.00	6,370.00
Clothing	73.64	128.14	.....	201.78
Rent	1,882.12	715.85	.....	2,597.97
Fuel	27.83	453.32	.....	481.15
Medical Care	1,994.85	197.55	31.75	2,224.15
Board & Care — Adults Public Utilities	391.93	80.68	.....	472.61
Other Items	249.25	89.69	.....	338.94
TOTAL SOLDIER'S AID	$ 8,903.62	$ 3,680.23	$ 112.75	$ 12,696.60
Board & Care — Children	$115,081.97	$ 57,347.96	$ 19,497.59	$191,927.52
Aid to Totally & Perm. Disabled				28,235.16
Old Age Assistance				88,429.37
GRAND TOTAL				$363,581.18

DISTRIBUTION OF SURPLUS COMMODITIES FOR THE YEAR 1966

	Manchester	Nashua	Towns	Total
Butter (lbs.)	3,082	739	560	4,381
Margarine (lbs.)	9,305	3,425	2,559	15,289
Corn Meal (5-lb. bags)	835	473	1,082	2,390
All P. Flour (10-lb. bags)	2,234	821	1,198	4,253
Wheat Flour (10-lb. bags)	323	179	415	917
Dry Milk (4½ lb. pkgs.)	2,466	1,069	1,229	4,764
Rice (lbs.)	9,010	3,208	2,735	14,953
Raisins (lbs.)	3,536	1,449	1,064	6,049
Shortening (lbs.)	8,644	3,507	2,984	15,135
Rolled Wheat (3 lb. pkgs.)	1,437	679	895	3,011
Peanut Butter (2 lb. cans)	3,157	1,083	751	4,991
Canned Beef (29 oz. cans)	4,249	1,735	1,155	7,139
Chopped Meat (30.5 oz. cans)	6,483	2,462	1,930	10,875
Corn Grits (lbs.)	954	382	744	2,080
Dry Beans (lbs.)	2,174	—	—	2,174
Dry Split Peas (lbs.)	3,277	2,123	1,370	6,770
Number of Persons Served:	12,447	4,398	3,201	20,046

Amount Paid to New Hampshire Distributing Agency: $3,631.40

HILLSBOROUGH COUNTY

Apportionment of County Tax

1966

$1,501,974.81

	Amount of Tax
Amherst	$ 25,098.00
Antrim	10,649.00
Bedford	39,141.46
Bennington	7,750.19
Brookline	7,404.74
Deering	4,355.73
Francestown	7,404.74
Goffstown	50,150.94
Greenfield	5,602.37
Greenville	7,464.82
Hancock	11,715.40
Hillsborough	22,769.94
Hollis	17,482.99
Hudson	47,477.42
Litchfield	5,872.72
Lyndeboro	5,467.19
Manchester	663,587.49
Mason	3,484.58
Merrimack	30,880.60
Milford	48,859.24
Mont Vernon	4,911.46
Nashua	341,173.58
New Boston	8,260.86
New Ipswich	10,573.90
Pelham	29,168.35
Peterboro	48,258.45
Sharon	1,577.07
Temple	3,454.54
Weare	10,123.31
Wilton	20,652.15
Windsor	1,201.58
	$1,501,974.81

SUPERINTENDENT'S REPORT

Hillsborough County Home & Farm

January 31, 1967

To the Honorable Board of Commissioners,
Hillsborough County

Gentlemen:

It is a pleasure for me to submit my annual report of the Hillsborough County Home and Farm. The year 1966 has been a very active one. We have continued our program of improvement and modernization within the Institution which has created a more pleasant atmosphere for the patients and made the work of the attendants easier by improving our facilities.

New equipment purchased for the institution was a 50 lb. extractor type washer, additional beds, mattresses, chairs, walkers, etc. A new elevator was installed in the institution. Two new electric typewriters were purchased for the business office.

Repairs and painting are going on all the time, and I fully realize that the change and improvements during 1966 could not have been accomplished without the loyalty and cooperation of the County Commissioners, the members of the Executive Committee and the County Delegation.

I would like to express my grateful appreciation and thanks to all members of my Staff, our Chaplains and Physician, Mrs. Lamy, Superintendant of Moore General Hospital and everyone connected in helping to carry out our program and improvements.

We are grateful to the Hillsborough County Guild members who have made our elderly people very happy by sponsoring socials and parties. We wish to also thank the Manchester Hairdressers Association for all the time they spent beautifying our Residents. Also to all Fraternal and Civic Organizations that have been so kind to our elderly men and women throughout the year we extend our heartfelt appreciation.

Respectfully submitted,

THOMAS L. BOUCHARD
Superintendent

PERSONNEL AT COUNTY HOME

1966

THOMAS L. BOUCHARD, *Superintendent*
GEORGE J. HURLEY, *Ass't. Superintendent*

CHAPLAINS

REV. ARTHUR J. SULLIVAN
REV. EARL W. BEAL

PHYSICIAN

DR. MARCEL R. DUPUIS

EXHIBIT C-1

HILLSBOROUGH COUNTY FARM
STATEMENT OF RECEIPTS AND EXPENDITURES

Fiscal Year Ended December 31, 1966

Receipts

Boarders		$226,197.94
Sales:		
Milk	$ 26,381.39	
Livestock	5,372.40	
Pigs	4,925.52	
Turkeys and Provisions	580.51	
		37,259.82
All Other Receipts:		
Services and Supplies Rendered to Hospital	$ 11,266.00	
Ambulance & Car Service	1,690.00	
Agriculture Conservation Program	197.60	
Residents Bank Accounts Closed and Credited to Receivables	2,408.61	
		15,562.21
Other Sales:		
Other Farm Income	$ 5,175.61	
Bags and Supplies	160.32	
Waste Fats	12.36	
Gasoline	715.62	
Miscellaneous	446.83	
Clothing	385.34	
		6,896.08

Refunds:		
Gasoline	$ 1,408.07	
Payroll	26.00	
Telephone	34.37	
Insurance Recoveries	188.90	
Medicine Refund	5,421.19	
		7,078.53
Interest on Inmates Funds:		
Savings Account	$ 371.49	
		371.49
Total Receipts		$293,366.07

Expenditures

Building Repairs and Alterations	$ 24,083.79	
Clothing	5,877.17	
Dairy Feed	23,025.73	
Dairy Supplies	4,746.18	
Equipment, New	14,040.36	
Freight and Express	48.86	
General Administrative	188.00	
Health	12,283.95	
Hospitalization	10,579.20	
Income Boarders	221.00	
Insurance	681.00	
Occupational Therapy and Supplies	2.47	
Pig and Horse Feed	898.91	
Provisions	66,565.08	
Seeds and Fertilizer	4,091.04	
Supplies and Services	35,833.74	
Turkeys, Live and Feed	2,016.29	
Utilities (fuel, heat, lgt. pwr. and wtr.)	38,628.86	
Veterinary Services	1,162.40	
Wages	377,953.18	
Capital Improvement	22,877.78	
Total Expenditures		$645,804.99

CROPS RAISED AT HILLSBOROUGH COUNTY HOME

VEGETABLES RAISED ON FARM

Month of May 1966

Radishes — Boxes	4
Spinach — Boxes	17

Month of June 1966

Beet Greens — Boxes	10
Beets — Boxes	16

Month of July 1966

Lettuce — Boxes	2
Peas — Bushels	52
Beets — Boxes	15
Summer Squash — Boxes	24
Cucumbers — Boxes	28
Radishes — Boxes	2
String Beans — Bushels	4

Month of August 1966

String Beans — Bushels	37
Cucumbers — Bushels	88
Summer Squash — Bushels	80
Tomatoes — Bushels	108
Cabbage — Lbs.	2470
Carrots — Boxes	30
Sweet Corn — Dozen	262
Green Peppers — Bushels	17
Muskmelons — Melons	790
Onions — Bushels	60
Eggplant — Bushels	4

Month of September 1966

Radishes — Bushels	12
Summer Squash — Bushels	9
Cucumbers — Bushels	11
Tomatoes — Bushels	237
Peppers — Bushels	12
Eggplant — Bushels	12
Watermelon — Melons	255
Butternut Squash — Lbs.	5500

Month of October 1966

Cabbage — Lbs.	9960
Potatoes — Bushels	1190

MEATS

Turkeys killed and dressed — Lbs.	7,960
Cows killed and dressed — Lbs.	12,460
Pigs killed and dressed — Lbs.	6,795
Gasoline on hand ending 12/31/66 — Gallons	244

Corn Ensilage	458 Ton
Grass Ensilage	220 Ton
Green Feed	340 Ton
Hay	250 Ton

SURPLUS FOODS

Surplus Foods received at Hillsborough County Farm and Home for use during the year 1966.

Quantity	Unit	Item
48	32/1# Cs.	Butter
45	30/1# Cs.	Margarine
18	6/5# Cs.	Process Cheese
15	42# Avg. Cs.	Bulk Cheese
56	10/5# Baler	Corn Meal
488	50# Bag	All Purpose Flour
97	5/10# Baler	Whole Wheat Flour
180	12/4½# Cs.	Dry Milk
44	50# Bag	Rice
48	48# Cs.	Lard
136	12/3# Cs.	Rolled Wheat
20	24/2# Cs.	Corn Grits
12	100# Bag	Dried Beans
16	24/1# Cs.	Dry Split Peas
25	28# Box	Fresh Plums
4	48# Cs.	Shortening

PRISONERS AT HILLSBOROUGH HOUSE OF CORRECTION

For the Year 1966

Name	Age	Court Committed from	Offense	Weeks Time Supported	Days Time Supported
Adams, Lester	33	Manchester	Assault	3	6
Amendt, Eugene	57	Manchester	Drunk	18	2
Anctil, Ronald	20	Nashua	Breaking, Entering and Assault	1	6
Archambeault, Roland	44	Manchester	Non-Support	11	6
Archambeault, William	52	Nashua	Drunk	7	5
Archibald, Bernard	25	Milford	Assault	10	6
Baker, Kenneth J.	55	Manchester	Drunk	1	6
Balban, Marshall	49	Nashua	Assault	7	5
Balban, Marshall	49	Nashua	Property damage	7	5
Bankowski, Richard	17	Nashua	Disorderly Conduct	6	4
Barrette, Alden M.	17	Manchester	Stealing		4
Barton, Robert W.	22	Manchester	Motor Violation		3
Beaudoin, Gregory E.	48	Manchester	Drunk	9	1
Beaulier, Edmund O.	45	Manchester	Assault	11	3
Belanger, Roger	49	Goffstown	Drunk	1	3
Bennett, Robert L.	40	Manchester	Drunk	13	1
Benoit, Albert H.	41	Manchester	Drunk, and property damage	8	3
Benoit, Conrad A.	42	Manchester	Drunk	5	2
Bernier, Alfred G.	38	Nashua	Breaking and entering	12	4
Berry, Dennis	21	Manchester	Drunk		2
Bertrand, George E. Jr.	30	Manchester	Drunk	2	1
Bilodeau, Raymond	25	Manchester	Assault and Stealing	35	1
Bilodeau, Rene N.	29	Manchester	Drunk		1
Blanchart, Victor	21	Manchester	Non-Support	11	6
Boisvert, Agnes	18	Manchester	Petty larceny	1	
Boisvert, Marie Rita	22	Manchester	Petty larceny	1	

PRISONERS AT HILLSBOROUGH HOUSE OF CORRECTION

For the Year 1966

Name	Age	Court Committed from	Offense	Weeks Time Supported	Days Time Supported
Bothwick, William E.	21	Nashua	Feloniously Steal	1	3
Boucher, Albert L.	39	Manchester	Drunk	15	6
Boucher, George	56	Manchester	Drunk	29	1
Boudreau, William J.	64	Manchester	Drunk	1	3
Boutin, Yvon J.	27	Manchester	Violation of Probation	11	4
Braley, Jesse 3rd	20	Manchester	Theft	1	3
Brinson, Mary	18	Manchester	Stealing		1
Brooks, Harold	34	Bennington	Drunk	11	5
Bureau, Omer C.	36	Manchester	Drunk		5
Bryant, Artis	32	Manchester	Breaking and entering	27	5
Cable, William A.	17	Manchester	Motor Violation	1	3
Caldwell, Lester T.	23	Manchester	Motor Violation	1	3
Callahan, William A.	52	Manchester	Assault and Drunk	8	1
Campbell, Patrick	71	Manchester	Drunk	2	1
Carega, Rudolph	42	Manchester	Drunk		4
Carey, Horace A.	54	Nashua	Drunk	11	4
Carmody, James M.	28	Manchester	False pretenses	6	3
Carter, Paul F.	18	Manchester	Arson	3	6
Carter, Paul F.	18	Manchester	Assault and Robbery	2	2
Cassista, Gordon H.	38	Manchester	Drunk	2	1
Cassidy, James Dennis	23	Manchester	Breaking and entering	23	5
Chaisson, Raphael	65	Manchester	Drunk	49	2
Charron, Leo R.	31	Manchester	Non-Support	13	1
Charron, Leo R.	31	Manchester	Assault	4	2
Chasse, Leon	19	Nashua	Stealing	3	
Chase, Mattie Mae	33	Portsmouth	Violation of Probation	7	5

Chouinard, George L.	47	Manchester	Drunk		6
Chouinard, Romeo R.	54	Manchester	Drunk		5
Christos, Chris J.	19	Manchester	Motor Violation	7	3
Ciechon, Stanley	37	Manchester	Drunk	21	2
Clapper, Carol	20	Concord	Vagrancy	3	6
Clark, Thomas	17	Nashua	Disturbing the peace	11	4
Clough, Richard W.	19	Manchester	Auto theft and theft	15	3
Collins, David A.	41	Manchester	Non-Support	3	6
Comeau, John H. Jr.	21	Manchester	Attempted breaking and entering	14	6
Connolly, Michael	41	Manchester	Assault	11	5
Connolly, Walter	19	Manchester	Motor Violation	15	5
Copp, Leonard E.	17	Manchester	Assault	4	5
Corbin, Robert F.	18	Nashua	Motor Violation	5	5
Cormier, Laurent	39	Manchester	Defraud		1
Cote, Roger E.	41	Manchester	Drunk	1	3
Coughlin, James P.	35	Manchester	Motor Violation	1	
Cournoyer, Paul	21	Manchester	Motor Violation and Assault	14	1
Coutu, Albert	59	Manchester	Drunk	3	6
Couturier, Gerard N.	34	Manchester	Drunk	1	2
Couturier, Leonill E.	52	Manchester	Motor Violation	1	6
Creeden, Robert	45	Manchester	Assault and Robbery	11	6
Creeden, Robert	45	Manchester	Drunk	7	5
Crone, Edward	42	Nashua	Drunk	3	6
Croteau, Roland L.	41	Nashua	Drunk	3	6
Cummings, Roger B.	24	Nashua	Motor Violation	2	
Daneault, Donald	29	Manchester	Assault	11	6
Davidson, Charles Henry	40	Manchester	Breaking and entering	8	5
Davis, Archie	64	Manchester	Drunk		5
Deering, Douglas	28	Nashua	Non-Support	3	6
Delane, Leroy M.	19	Nashua	Stealing	3	6
Delong, Bertrand	22	Nashua	Motor Violation	25	1
Demers, Ronald P.	22	Manchester	Breaking and entering and larceny	41	5

PRISONERS AT HILLSBOROUGH HOUSE OF CORRECTION

For the Year 1966

Name	Age	Court Committed from	Offense	Weeks Time Supported	Days Time Supported
Demontigny, David J.	20	Manchester	Motor Violation		1
Deslongchamps, David	44	Manchester	Drunk	7	5
Deslongchamps, Rowell R.	39	Manchester	Drunk	32	1
Desmarteau, Henry A.	37	Manchester	Drunk	7	4
Desmarteau, Rene	46	Manchester	Drunk	3	6
Dickinson, Roy F.	34	Manchester	Drunk	20	3
Dickinson, Roy F.	34	Manchester	Drunk	10	4
Dionne, Clement O.	19	Manchester	Motor Violation		3
Dionne, Raymond	18	Nashua	Motor Violation		1
Dobson, Brandon	21	Manchester	Contributing to Delinquency of a Minor	12	
Downing, William E.	20	Manchester	Absconded	11	6
Downing, William E.	20	Manchester	Stealing	12	2
Downs, Henry	39	Strafford	Breaking and entering		3
Driscoll, Joseph G.	30	Manchester	Drunk	5	3
Dubois, Paul L.	53	Manchester	Drunk	3	6
Dudley, Albert E.	18	Nashua	Stealing	3	6
Dufield, Frank	24	Manchester	Drunk		4
Dugan, Valentine	52	Manchester	Drunk and Disorderly conduct	11	4
Dumas, Frank H.	28	Manchester	Drunk		1
Dunklee, Donald E.	46	Milford	Motor Violation	1	1
Dunn, Arthur	61	Manchester	Drunk	5	2
Dunn, Bernard	53	Manchester	Drunk	7	5
Dustin, Frank	17	Manchester	Motor Violation	3	6
Fabbo, Louis A., Jr.	18	Manchester	Breaking and entering		6
Fagnant, Ernest	67	Manchester	Drunk	37	3
Faubert, Russell W.	22	Goffstown	Motor Violation	1	

Feeney, Joseph P.	54	Manchester	Drunk		1
Fellows, John D.	17	Milford	Stealing and Contributing to delinquency of a minor	9	4
Ferguson, David M.	27	Nashua	Motor Violation	16	
Ferguson, Thomas P.	18	Manchester	Stealing	7	5
Fifield, Perley E.	27	Manchester	Drunk	1	5
Fishel, Ronald	42	Manchester	Assault	4	2
Fleurey, John	28	Manchester	Drunk	7	5
Fontaine, Leo	21	Nashua	Disorderly person		2
Foskin, Daniel	42	Manchester	Non-Support	11	6
Fredette, John	51	Manchester	Drunk	28	4
Freniere, Jean Paul	18	Manchester	Stealing	13	
Gagne, Raymond	23	Manchester	Violation of Probation	3	4
Gagnon, Charles	52	Manchester	Drunk	36	4
Gagnon, Leo	47	Manchester	Non-Support	13	6
Gagnon, Raymond	19	Goffstown	Motor Violation		1
Gagnon, Richard R.	23	Nashua	Motor Violation	14	5
Gagnon, Roger L.	19	Manchester	Breaking and entering	11	5
Garcia, Joseph	32	Nashua	Felonious Assault	29	2
Garneau, Raymond J.	20	Wilton	Motor Violation	3	6
Garrand, Maurice	23	Nashua	Motor Violation	7	2
Geddes, Marshall	18	Nashua	Motor Violation	18	1
Gendron, Ronald N.	18	Manchester	Assault	3	6
Gendron, Ronald N.	18	Manchester	Motor Violation	4	2
Gerron, Rita B.	28	Portsmouth	Disorderly Conduct		4
Gilbar, George F.	23	Nashua	Assault, Steal and Rob	3	5
Glenn, Calvin J.	29	Nashua	Stealing	23	6
Glenn, Calvin J.	29	Nashua	Motor Violation		3
Gonyou, Ronald Arthur	23	Manchester	Breaking and entering	33	4
Gordon, Albert E.	22	Manchester	Breaking and entering	7	6
Gordon, Ernest	40	Manchester	Non-Support		2
Gordon, Robert C.	28	Manchester	Assault	2	1
Goudreau, Leo J.	21	Manchester	Motor Violation and Property Damage	4	3

PRISONERS AT HILLSBOROUGH HOUSE OF CORRECTION

For the Year 1966

Name	Age	Court Committed from	Offense	Weeks Time Supported	Days Time Supported
Goupil, Harold P.	24	Manchester	Drunk		1
Graham, Lester	41	Manchester	Non-Support	8	
Grenier, Henry	46	Manchester	Drunk	6	
Groleau, Robert J.	30	Manchester	Drunk	6	3
Groulx, Francis	34	Manchester	Drunk	1	2
Haggett, Clarence	43	Manchester	Drunk	7	5
Hambleton, James	24	Goffstown	Property damage	13	2
Hanagan, Lawrence	56	Manchester	Lascivious Behavior	5	2
Hargey, Barbara	28	Portsmouth	Derisive Language to an Officer		2
Hargraves, Daniel	24	Nashua	Motor Violation		3
Harney, Maurice	52	Nashua	Drunk	7	4
Harvey, Merwin A.	33	Manchester	Felonious Assault	15	
Hartwell, Lester L.	48	Milford	Motor Violation	6	5
Hayes, Larry H.	25	Manchester	Drunk		1
Hayes, Timothy	55	Manchester	Drunk		4
Healy, John J.	51	Manchester	Drunk	14	3
Helie, Paul M.	40	Manchester	Indecent Exposure	11	6
Hall, Josephine	65	Salem	Drunk and Disorderly	3	6
Hill, Eleanor	35	Rochester	Disorderly Conduct	1	3
Hines, Martin J.	22	Manchester	Motor Violation	22	5
Houghton, Douglas D.	41	Hillsborough	Motor Violation	7	5
Howe, Harold	18	Manchester	Motor Violation	12	4
Hoyt, Arthur W. Jr.	31	Manchester	Property Damage		1
Hoyt, Richard D.	30	Manchester	Non-Support	31	4
Hughes, Edward	31	Manchester	Stealing	7	5
Hughes, Richard J.	24	Manchester	Drunk and Property damage	4	5

Hunkins, Marcel T.	41	Manchester	Drunk	12	1
Huot, Wilfred	35	Manchester	Non-Support	7	4
Jenna, Irving	49	Manchester	Drunk	3	6
Jeters, Edward, J.	34	Nashua	Motor Violation		1
Jones, Henry	59	Manchester	Stealing	1	1
Jones, Lawrence	18	Nashua	Possession of beer by minor	3	4
Kanemitsu, Amy	29	Durham	Parading without a permit	1	3
Keane, William	60	Manchester	Aggravated Assault	10	4
Kerns, Dennis M.	17	Nashua	Drunk	7	5
Kidder, Robert	28	Manchester	Brawl	2	1
Kimball, Paul S.	41	Manchester	Drunk		1
Krajewski, Theodore	47	Manchester	Motor Violation	7	1
Kumpulanien, Cameron	31	Goffstown	Stealing and Drunk	14	1
Kumpulanien, George	36	Milford	Motor Violation	1	
Kustra, Edward	48	Manchester	Motor Violation	5	4
Labarns, Madeline	23	Derry	Motor Violation	2	1
Laduke, Maurice	17	Manchester	Motor Violation	8	4
Lafond, Paul	25	Manchester	Breaking and Entering	21	3
Lajoie, Donald R.	26	Manchester	Violation of Probation	7	6
Lally, John	42	Manchester	Drunk	7	5
Lamper, Raymond	23	Manchester	Non-Support	11	6
Landers, David F.	29	Manchester	Drunk		5
Lantaigne, Jerry D.	17	Manchester	Breaking and Entering	33	2
Lapalme, Robert W.	41	Manchester	Drunk	11	3
Laro, Jon E.	24	Manchester	Feloniously breaking and Entering & Stealing	11	4
Larose, Jean M.	24	Nashua	Motor Violation	1	
Lasalle, Leon H.	41	Manchester	Drunk	1	3
Lauzon, Leon L.	43	Manchester	Drunk	3	6
Lavallee, Donald R.	21	Manchester	Assault	7	5
Lavallee, Paul R.	17	Manchester	Stealing	8	
Lavoie, Donald P.	18	Nashua	Motor Violation	2	1

PRISONERS AT HILLSBOROUGH HOUSE OF CORRECTION

For the Year 1966

Name	Age	Court Committed from	Offense	Weeks Time Supported	Days Time Supported
Lavoie, James	17	Nashua	Motor Violation	10	3
Leblanc, Albert	42	Manchester	Drunk	2	6
Lemire, Roger	39	Manchester	Drunk	2	1
L'Esperance, Paul J.	28	Manchester	Non-Support	25	2
Lester, William	47	Nashua	Drunk	23	1
Levesque, Albert A.	41	Nashua	Vagabond	1	5
Linehan, Mary	17	Manchester	Petty larceny		1
Longhi, Donald M.	20	Manchester	Petty larceny	8	1
Lupa, John	56	Manchester	Drunk	9	6
Lussier, Gerard	40	Manchester	Drunk	32	5
McCarthy, Patrick J.	49	Manchester	Drunk	44	4
McCarthy, Robert	38	Manchester	Drunk	38	4
McColgan, James A.	29	Milford	Motor Violation		1
McCormack, James	19	Milford	Stealing	3	6
McGorry, Henry	53	Manchester	Drunk	13	
McInnis, John	66	Manchester	Drunk	21	2
McInnis, John	66	Manchester	Stealing	3	6
McLaughlin, William N.	40	Manchester	Drunk		4
McMillen, Raymond	23	Manchester	Motor Violation		5
McPate, R. Joseph	31	Manchester	Drunk	12	4
Macklin, Joseph V.	39	Manchester	Drunk		3
Maddox, Edward	47	Nashua	Vagabond and drunk	19	
Maker, Daniel A.	21	Nashua	Stealing	3	4
Maki, George Jr.	33	Milford	Motor Violation	10	3
Manning, Joseph	56	Manchester	Drunk	7	5
Manseau, Arthur J.	52	Nashua	Drunk		2

Marnell, Patrick L.	69	Manchester	Drunk	1	3
Marshall, George L.	24	Manchester	Breaking and Entering	23	3
Martell, Real	22	Manchester	Non-Support and assault	7	6
Mason, James R.	27	Nashua	Assault		1
Masse, Urbain	51	Manchester	Drunk	3	6
Mathieu, Richard	53	Manchester	Drunk	13	3
Meara, Dennis	62	Manchester	Drunk	46	
Michaud, Robert	40	Nashua	Drunk	25	6
Miller, George	25	Manchester	Assault and Stealing	7	3
Miller, Richard J.	28	Nashua	Assault	12	6
Moody, Robert N.	23	Manchester	Motor Violation		1
Moore, Irwin	53	Nashua	Drunk	8	3
Moore, Robert L.	48	Manchester	Drunk	11	4
Moore, Paul C.	47	Manchester	Drunk	5	
Morey, Thomas L.	18	Manchester	Felonious assault and felonious stealing	4	3
Morin, Edward	30	Manchester	Cheat and defraud	13	5
Morse, Andrew C.	25	Manchester	Non-Support	24	5
Morse, Andrew C.	25	Manchester	Violation of Probation	3	6
Mourar, William	19	Manchester	Contributing to delinquency of a minor	11	6
Mullen, Lester W.	17	Manchester	Motor Violation		3
Murray, Richard	24	Manchester	Motor Violation	1	
Narcisco, Albert D.	24	Nashua	Falsification of Identity	7	5
Najarian, Peter	49	Nashua	Cheat and defraud	10	4
Nault, James F.	23	Goffstown	Non-Support	3	6
Neugebauer, Paul O.	63	Manchester	Drunk	11	4
O'Brien, Joseph M.	58	Manchester	Drunk	21	
Olisczcak, Iwan	56	Manchester	Drunk	1	5
O'Neil, George	66	Nashua	Drunk and vagabond	17	1
Orkney, Kenneth J.	20	Manchester	Stealing	27	4
O'Sullivan, Joseph	36	Manchester	Drunk	5	2

PRISONERS AT HILLSBOROUGH HOUSE OF CORRECTION

For the Year 1966

Name	Age	Court Committed from	Offense	Weeks	Days
				Time Supported	
Ouellette, Phillip	21	Manchester	Defraud		1
Parker, Walter M.	43	Nashua	Drunk and Petty larceny	4	5
Perez, Francisco	17	Manchester	Motor Violation		1
Peeters, Charles	20	Manchester	Breaking and entering	6	6
Perry, Steven	21	Manchester	Drunk and assault	11	5
Petutis, Peter	57	Nashua	Vagabond	11	4
Philbrook, Elmer L.	41	Manchester	Drunk	1	3
Pilch, Basil J.	18	Manchester	Theft	11	2
Pinard, George	19	Manchester	Drunk	3	6
Pinciaro, John E.	28	Manchester	Violation of Probation	5	5
Pinkham, John J.	27	Manchester	Non-Support	15	5
Plante, Theresa M.	34	Dover	Shop-lifting	3	6
Poulicakos, Peter C.	17	Manchester	Motor Violation and Property damage	9	1
Powers, William H. Jr.	23	Nashua	Breaking and entering and Larceny	11	5
Rapson, Kevin G.	17	Manchester	Stealing	7	
Reed, Ralph J.	24	Nashua	Motor Violations	22	1
Ricci, David	17	Nashua	Motor Violation	3	6
Ricker, John F.	27	Manchester	Non-Support	7	6
Ricker, M. Eunice	24	Somersworth	Neglect of Children	3	6
Rivera, Joyce M.	21	Manchester	Larceny	7	1
Rood, William	37	Manchester	Non-Support	15	2
Roper, George	65	Manchester	Stealing	3	6
Rousseau, Roger M.	18	Manchester	Felony and Assault	10	2
Rowell, Paul	31	Manchester	Cheat and Defraud	13	5
Roy, David	17	Nashua	Disorderly conduct	7	5

Rumore, Louis T.	18	Brookline	Motor Violation	3	6
Rybczyk, Joyce Y.	22	Manchester	Defraud	6	7
St. Germain, Conrad O.	20	Manchester	Abscond	31	1
St. Pierre, Marie	39	Manchester	Drunk	3	6
St. Pierre, Robert	29	Manchester	Drunk	3	6
Saindon, Adrien A.	48	Manchester	Motor Violation and Property damage	8	3
Salonen, Ronald F.	28	Hillsborough	Stealing	7	5
Santos, Elipio	33	Manchester	Stealing	13	
Sargent, Lester D.	50	Nashua	Drunk	17	5
Sargent, Lester D. Jr.	17	Manchester	Intent to defraud	3	5
Sargent, Lester D. Jr.	17	Manchester	Motor Violation	2	4
Scott, William	26	Hillsborough	Destroying Property	11	4
Seal, Lewis	20	Manchester	Theft	3	3
Senay, Paul G.	18	Merrimack	Motor Violation		1
Shea, John A.	18	Manchester	Assault & intent to rape	10	2
Shivers, Edwin	52	Manchester	Drunk	1	3
Simoneau, Douglas	18	Manchester	Assault and theft	23	5
Sinclair, Rudolph	53	Manchester	Drunk	2	
Simoneau, Maurice	37	Nashua	Wantonly defacing Property	19	6
Small, Edmond S.	30	Nashua	Theft	20	4
Smalley, Marianne	34	Portsmouth	Drunk	11	4
Smith, Henry	26	Manchester	Non-Support	21	6
Smith, Richard W.	27	Nashua	Lascivious behavior		4
Snow, Harry W.	53	Manchester	Drunk	3	6
Soucy, Fernand	48	Manchester	Drunk	18	6
Stacknis, William E.	20	Manchester	Escape	3	6
Stacy, Leslie C.	39	Manchester	Motor Violation		1
Stafford, Kenneth	22	Hillsborough	Assault	3	6
Stratton John L.	18	Manchester	Property damage	3	6
Steckis, Anthony	53	Manchester	Drunk		1
Steckis, Francis J.	35	Manchester	Drunk and disturbance	2	1
Stratton, John L.	19	Manchester	Violation of Probation	11	5
Stillwell, John Jr.	35	Manchester	Drunk	3	6

PRISONERS AT HILLSBOROUGH HOUSE OF CORRECTION

For the Year 1966

Name	Age	Court Committed from	Offense	Weeks Time Supported	Days Time Supported
Szumiesz, Caroline	48	Manchester	Drunk	7	5
Szumiesz, Frank	49	Manchester	Drunk	13	
Szumiesz, Joseph L.	17	Manchester	Contributing to Delinquency of a minor	1	3
Szumiesz, Philip	25	Manchester	Motor Violation	2	
Tardiff, Robert	22	Nashua	Simple assault	2	1
Tardiff, Wilfred	26	Manchester	Motor Violation	6	3
Tarr, Paul R.	70	Manchester	Drunk and Disturbance	11	4
Taylor, Earl L.	49	Manchester	Theft	11	4
Taylor, Kevin D.	19	Manchester	Violation of Probation	6	5
Taylor, Richard H.	36	Manchester	Motor Violation	11	3
Tourville, Albert	31	Manchester	Cheat and Defraud	30	4
Tremblay, Joseph S.	22	Manchester	Armed Robbery	11	4
Tremblay, Rudolph	38	Manchester	Drunk	7	5
Turcotte, Richard	24	Manchester	Breaking and Entering	13	
Vaillancourt, Armand	35	Manchester	Non-Support	7	6
Valley, Max C.	56	Manchester	Drunk	5	2
Vaughn, Oliver L.	17	Manchester	Stealing	7	1
Vezina, Robert E.	25	Manchester	Disorderly conduct	2	2
Walker, Robert L.	51	Manchester	Drunk	3	6
Wardwell, Stephen	22	Nashua	Carrying a concealed weapon		1
Watts, Jacqueline	39	Manchester	Drunk and contempt of Court	11	4
Watts, Perley	60	Manchester	Drunk	15	3
West, William	24	Manchester	Motor Violation	2	1
Whipple, Bernard	57	Hillsborough	Vagrancy	11	4

Whitcher, Daniel L.	17	Manchester	Property damage		1
Whitcher, David	19	Manchester	Assault	15	5
Wilder, Gregory	19	Nashua	Disorderly person		1
Woitowic, Peter	45	Manchester	Drunk	4	
Wonyetye, Victor G.	22	Manchester	Breaking and entering	18	
Whitcomb, Harold H.	26	Manchester	Drunk	7	5
Wilusz, John	46	Manchester	Drunk	3	6
Wright, Jordon S.	53	Manchester	Lascivious behavior	3	2
Young, Robert W.	62	Manchester	Drunk	25	2

DEATHS AT HILLSBOROUGH COUNTY HOME — 1966

Name	*Date of Death*	*Cause*
Lydia Hodge	January 27, 1966	Arterio-sclerosis
Frederick L. Melvin	February 12, 1966	Arterio-sclerosis
Arthur E. Brown	February 18, 1966	Adeno Carcinoma Tongue Metastasis
Elmer Hartford	February 24, 1966	Acute Coronary Acclusion Arterio-sclerosis
Mildred Haskins	March 16, 1966	Arterio sclerotic Heart Disease
Clarence Henry	March 21, 1966	Arterio-sclerosis
John Baptiste Soucie	March 28, 1966	Cerebro Vascular Accident Arterio-sclerosis
Agnes Lapointe	September 23, 1966	Arterio-sclerosis
Margaret Callahan McLaughlin	October 31, 1966	Uremia Arterio-sclerosis
Everett (Evaroste) Cloutier	November 2, 1966	Stokes Adams Syndrone Coronary Insufficiency Arterio-sclerosis
Margaret Fitzsimmons	December 15, 1966	Arterio-sclerosis
Marie Christine Noetzal	December 27, 1966	Arterio-sclerosis

TRANSIENTS ADMITTED TO HILLSBOROUGH COUNTY HOME

From January 1, 1966 to December 31, 1966

NAME	ADMITTED	ADDRESS	NIGHTS
Kenneth Baker	January 3, 1966	Manchester, N. H.	4
Harvey Jenkins	January 5, 1966	Allenstown, Pa.	1
Denis Meara	January 9, 1966	Manchester, N. H.	1
Patrick Marnell	January 26, 1966	Keene, N. H.	1
Denis Meara	January 29, 1966	Manchester, N. H.	2
Harrison Liddell	January 29, 1966	Manchester, N. H.	2
Joseph Burke	February 3, 1966	Concord, N. H.	1
Patrick McCarthy	February 6, 1966	Manchester, N. H.	1
Gordon Cassista	February 6, 1966	Manchester, N. H.	1
Christopher Conroy	February 25, 1966	Manchester, N. H.	1
Willie Lester	March 14, 1966	Manchester, N. H.	1
Roger Belanger	March 2, 1966	Goffstown, N. H.	16
Patrick Marnell	March 19, 1966	Keene, N. H.	1
Harry Bartlett	March 19, 1966	Claremont, N. H.	1
Frank Komisaiek	April 9, 1966	Manchester, N. H.	4
Christopher Conroy	May 27, 1966	Portland, Me.	1
Harold Grant	June 23, 1966	Everett, Mass.	1
Patrick Marnell	June 27, 1966	Keene, N. H.	1
Patrick Marnell	August 7, 1966	Keene, N. H.	1
Harrison Liddell	September 11, 1966	Manchester, N. H.	1
Patrick Marnell	September 25, 1966	Keene, N. H.	1
Christopher Conroy	October 11, 1966	Manchester, N. H.	1
Arthur Brady	November 8, 1966	Nashua, N. H.	1
Joseph Burke	December 25, 1966	Concord, N. H.	1

AMBULANCE, CAR AND TRUCK CALLS DURING 1966

Month	*Ambulance*	*Car*	*Truck*
January	15	20	—
February	20	35	1
March	29	26	1
April	21	30	—
May	20	27	—
June	27	24	3
July	25	24	3
August	25	25	2
September	14	22	2
October	20	14	3
November	19	30	2
December	28	26	2
	263	303	19

COUNTY HOME & FARM INVENTORY

*Inventory — Materials & Supplies		
Jan. 1, 1966		$ 378,689.27
Expenditures 1966		645,804.99
		1,024,494.26
Less Receipts 1966	$ 293,366.07	
*Inventory Dec. 31, 1966	375,250.10	
		678,616.17
Net Operating Cost 1966		$ 345,878.09

*Not Verified by Physical Inventory

Patients:

Institution — Total number of weeks	10,309
House of Correction — Total number of weeks	3,041
Transients — Total number of weeks	7
	13,357
Weekly per Capita of all Inmates including boarders	$ 25.89

MOORE GENERAL HOSPITAL

To the Honorable Board of Commissioners of Hillsborough County, New Hampshire

Gentlemen:

I am forwarding you herein my annual report of the Moore General Hospital for the year ending December 31, 1966.

As indicated in the report, the year 1966 saw many new improvements in the Hospital and in the Caron Building. It also saw the installation of new and improved equipment required for our operation.

The following equipment has been installed:

Anesthesia Machine, Oxygen Outlets over Beds, Ice Cube Machine, Dictaphone Machine for X-ray Department, West Wing newly renovated, sixteen completely furnished rooms, two showers in Caron also a Television set in Caron Building.

We want to thank the members of the Hairdressers Association for their visit to the Caron Building, it is always a pleasure to have them, and the patients are very happy for the beauty care and attention given to them.

Many thanks to the Business & Professional Women's Club for their continued interest and gifts to the Caron patients.

Demanding special recognition are the members of the Moore General Hospital Association who have spent a great deal of their time entertaining the patients and, providing special favors each Holiday, the patients enjoy them very much.

This annual report would be inadequate if it failed to mention the numerous friends of the Hospital who have contributed their time and efforts in attending to the welfare of the patients and advancing the interest of our staff and students.

On behalf of the Staff and myself I wish to express our deep appreciation to the County Commissioners, the doctors on the Medical and Surgical Staff. Mr. Bouchard, Superintendent County Farm, to the visiting Clergy, and to the employees of the Hospital whose joint efforts made the success of the hospital possible.

Respectfully submitted,

MARION G. LAMY
Superintendent

ANNUAL REPORT

Number of patients in hospital September 30, 1965	32
Number of patients admitted during the year (incl. newborn)	989
Total number of patients treated during the year	1021
Number of patients discharged during the year (incl. deaths)	985
Number of patients remaining in the hospital on October 1, 1966	36
Number of Births	62
Stillbirths	1
Number of Deaths	101
Autopsy rate	19.5
Deaths over 48 Hours	82
Deaths under 48 Hours	19
Annex Deaths	29
D. O. A.	4
Autopsies	16
Coroners Exams	0
Number of Hospital Days	12,102

Daily Average Census:

Medical Patients	24.9
Surgical Patients	6.3
Obstetrical Patients	.8
Newborn Patients	.8
	32.8

Transfusions:

18 patients received 1 pint	18
21 patients received 2 pints	42
9 patients received 3 pints	27
4 patients received 4 pints	16
4 patients received 5 pints	20
1 patient received 6 pints	6
3 patients received 7 pints	21
1 patient received 8 pints	8
1 patient received 10 pints	10
	168

Average Attendance of Staff Meetings 31%

Bed Occupancy (highest)	44
Bed Occupancy (lowest)	20
Average stay in Hospital	12.2

Services:	*Patients*	*Days*
Medical	621	9,069
Surgical	126	1,103
Obstetrical	77	327
Opthalmology	3	35
Urology	40	476
Orthopedic	49	780
Dermatology	0	0
Newborn	62	298
Communicable	0	0
Otorhinolaryngology	7	14

Pediatric Service:

Number of Children discharged	68
Number of Children days	368
Daily Census	1.0
Average Stay	5.4
Newborn	62
Number of Newborn days	298
Daily Census	.8
Average Stay in Hospital	4.8
Newborn Deaths	.1

Operations:

Major	86
Minor	161
T & A	7
Circumcisions	24

Physical Therapy:

Hospital	1
Caron	4
Treatments	1
Treatments	5

Geriatric Service:

Patients admitted	70
Patients discharged	58

Number of Days	31,886
Daily Census	87
No. of Days based on discharged patients	846
Deaths	34
Autopsies	0

Out Patient Department:

No. treated in Out Patient & Emergency Adults	245
No. treated in Out Patient & Emergency Children	118
No. of patient visits — Adults	255
No. of patient visits — Children	128

Laboratory:

1-Reg. Technologist MT ASCP
1-Reg. Technologist

Laboratory Exams	14,191
Total Patients	1,543
Tissue:	
Gross — Patients	197
Micro — Patients	151
No. of Specimen sent to Pathological Laboratory	178
No. of Specimen removed	178

X-Ray:
1-X-ray Technician RT

X-ray Exams	1,745
Total Patients	1,009
Electrocardiograms	221
Fluoroscopies	281
Fractures	121
Hintons	647

NUMBER OF MEALS SERVED IN 1966
HOSPITAL AND CARON BUILDING

Hospital Patients	35,223
Hospital Employees	36,088
Students	16,355
Doctors & Guests	1,056

Caron Patients	98,718
Caron Employees	9,961
One Meal Daily:	
Dietitian	235
Office Personnel & Laboratory	2,820
Out-Patients	525
	200,456

REPORT OF SCHOOL OF PRACTICAL NURSING AND NURSING SERVICE

December 31, 1966

Directors:

School of Practical Nursing and Nursing Service	1

Instructors:

Nutrition — Part time	1
Clinical — Full time	1
Preclinical — Full time	1
Preclinical — Part time	1
Preclinical — Part time	1
Glee Club — Part time	1
Occupational-Therapist — Part time	1
Physio-Therapist — Part time	1
Hairdresser — Part time	2
Ward Clerks — Full time	2
Secretary — Nursing Office	1
Director Glee Club — Part time	1
Druggist — Part time	1

Central Supply — Part time	1
Supervisors, Full time	5
Head Nurses, Full time	5
Staff Nurses:	
Full time	11
Part time	7
Licensed Practical Nurses:	
Full time	9
Part time	1
Nurses Aides:	
Full time	33
Part time	54
	142
Students Practical Nursing	46

HOSPITAL AND CARON BUILDING SERVICES

December 31, 1966

Dietitian	1
Dietary Assistants:	
Full time	5
Part time	1
Food Service Dietary:	
Full time	11
Part time	14
Housekeeping:	
Full time	17
Part time	13

Sewing Room:

Full time	1
Part time	1

Maintenance and Sanitation:

Full time	10
Part time	4

Transportation:

Full time	1
Part time	1

Stock Control	1
	81

NEW HAMPSHIRE DISTRIBUTING AGENCY 1966

	Serv. Chg.	*Value*
Butter, 192 lbs.	5.64	163.20
Corn Grits, 96 lbs.	.72	16.32
Corn Meal, 250 lbs.	.42	67.50
Dry Beans, 224 lbs.	1.71	22.88
Dry Milk, 97 lbs.	2.00	76.63
Fresh Onions, 100 lbs.	.10	8.00
Flour all purpose, 1656 lbs.	8.58	643.50
Margarine, 900 lbs.	9.48	261.00
Rice, 450 lbs.	3.92	45.00
Rolled Oats, 180 lbs.	2.05	52.20
Rolled Wheat, 324 lbs.	3.00	87.48
Seed Raisins, 156 lbs.	1.96	76.44
Shortening, 1172 lbs.	11.68	457.08
	51.26	1977.23

EXHIBIT D-1

CLERK OF SUPERIOR COURT
STATEMENT OF ACCOUNT WITH COUNTY

Fiscal Year Ended December 31, 1966

Charges Against County:		
Allowance for Clerk and Clerical Hire Form A's	$ 37,607.80	
Miscellaneous Cash Disbursements	69.43	
		$ 37,677.23
Credits to County:		
Entries	$ 14,525.00	
Fines and Costs	3,746.00	
Sale of Rules of Court, etc.	78.00	
Bail Forfeited	4,145.00	
Other Miscellaneous Credits:		
Postage, etc.	239.44	
Counsel Fees Reimbursed	23.00	
Reimbursement a/c Medical Bill	75.00	
Xerox Machine Reimbursements	720.06	
Sale of Equipment	225.00	
Proceeds of sale of car on libel for forfeiture	90.59	
Miscellaneous	10.00	
		$ 23,877.09
Checks Drawn on County Treasurer	13,800.14	
		$ 37,677.23

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from January 1, 1966 to March 31, 1966 inclusive, and of disbursements during the same time:

January Term, 1966

Received fines and costs, as follows:

St. 400 State v John T. Straub	$ 100.00
St. 4059 State v Joseph F. Clougherty	50.00
St. 1252 State v Maurice L. Caron	124.00
St. 3958 State v Harry C. Lyford	100.00
St. 3613 State v Lester Adams	50.00
St. 3993 State v Gerard C. Laventure	15.00
St. 3992 State v George A. Allard	50.00
St. 3976 State v David S. Bothwick	25.00
St. 3960 State v David C. Healey	10.00
St. 3974 State v Lester W. Mullins	10.00
St. 3798 State v Robert D. Young	50.00
St. 3799 State v William Bothwick	50.00
St. 3932 State v Edmund O. Beaulier	35.00
St. 3956 State v Albert Desrosiers	25.00
St. 3955 State v William R. Phalen	5.00
St. 3954 State v Lawrence H. Waterman	15.00
St. 3966 State v Roger F. Cote	15.00
St. 3903 State v Robert A. Arcand	100.00
St. 4009 State v Roland Charpentier	25.00
St. 3957 State v Robert A. Arcand	15.00
St. 4144 State v Thomas Egan	25.00
Eq. 5869 Lemay v Lemay	5.00
	$ 899.00
Received from Attorneys for 634 entries at $5.00	3,170.00
Received for postage, etc.	26.53
Received for sale of Rules of Court	4.00

Received from Register of Probate for use of Xerox machine		354.03
Received for sale of typewriter		225.00
Received for cash bail forfeited:		
St. 4101 Robert F. Burns	$ 10.00	
St. 3764 St. 3765 Robert E. Sweeney	125.00	
St. 3998 Roberta D. Chase	5.00	
		140.00
Received — reimbursement for counsel fees		
St. 2944 Donald A. Parkinson	20.00	
St. 3166 Richard S. Bergevin	3.00	
		23.00
Checks drawn on Hillsborough County Treasurer		4,073.86
TOTAL		$ 8,915.42
Paid Out and Allowed as follows:		
Allowance for Clerk and Clerical Hire		$ 8,898.85
Paid postage, etc.		16.57
TOTAL		$ 8,915.42

CARL O. RANDALL
Clerk of Superior Court

The foregoing account is approved and allowed.

WILLIAM A. GRIMES
Presiding Justice

Dated: March 31, 1966

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from April 1, 1966 to August 31, 1966 inclusive, and of disbursements during the same time:

April Term, 1966

Received fines and costs as follows:

St. 3961 State v Morris H. Norton		$ 20.00
St. 4143 State v Frances E. Galarneau		100.00
St. 4155 State v Edward J. Richardson		150.00
St. 4153 State v William W. Gardzina		50.00
St. 4163 State v Roland E. Bibeault		500.00
St. 4131 State v Roger Rheaume		125.00
St. 4238 State v Carol Judkins		10.00
St. 4250 State v Howard R. Heino		100.00
st. 4220 State v William Allan Foskin		40.00
St. 4230 State v Paula Collins		15.00
St. 4150 State v Donald E. Dunklee		150.00
St. 4245 State v Abraham J. Bleau		100.00
Eq. 7137 Johnson v Johnson		2.00
		$ 1,362.00
Received from Attorneys for 1340 entries at $5.00		6,700.00
Received for postage, etc.		100.86
Received for sale of Rules of Court		16.00
Received from Register of Probate for use of Xerox machine		206.47
Received for cash bail forfeited:		
St. 4125 State v Edward Mahoney	$100.00	
St. 4104 State v Arthur J. Backus	20.00	

St. 4247 State v Michael B. Bresnahan	10.00	
		130.00
Received — reimbursement for medical bill 12514 Cunningham v Laventure		75.00
Checks drawn on Hillsborough County Treasurer		6,637.11
TOTAL		$ 15,227.44

Paid Out and Allowed as follows:

Allowed for Clerk and Clerical Hire	$ 15,189.65
Paid postage, etc.	37.79
TOTAL	$ 15,227.44

CARL O. RANDALL
Clerk of Superior Court

The foregoing account is approved and allowed.

ROBERT F. GRIFFITH
Presiding Justice

Dated: August 31, 1966

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from September 1, 1966 to December 31, 1966 inclusive and of disbursements during the same time:

September Term, 1966

Received fines and costs as follows:

St. 4227	State v Dennis A. Carreau	$ 20.00
St. 4320	State v Robert Tillson	25.00
St. 4336	State v Robert S. Tillson	20.00
St. 4248	State v Mark S. Wozmak	20.00
St. 4242	State v Wilfred H. Tardiff	5.00
St. 4252	State v Eric C. Strobel	5.00
St. 4350	State v Vasilios Liakas	25.00
St. 4270	State v James A. Jensen	100.00
St. 4275	State v Achille E. Vaillancourt	15.00
St. 4527	State v Demetrious Beligianis	10.00
St. 4276	State v Richard J. Lamirand	5.00
St. 4314	State v Richard Lacroix	75.00
St. 4318	State v Rella A. Bagley	15.00
St. 4329	State v David J. Kufeldt	10.00
St. 4278	State v Michael J. Vassar	100.00
St. 4303	State v Fred Ford	10.00
St. 4305	State v Ronald R. Gardner	100.00
St. 4339	State v Donald Gilchrist	25.00
St. 4348	State v Reetus B. Baker	100.00
St. 4529	State v Robert N. Abbott	15.00
St. 4249	State v Ronald A. Lortie	10.00
St. 4316	State v Dimitri J. Zissi	100.00
St. 4315	State v Dimitri J. Zissi	100.00
St. 4317	State v Dimitri J. Zissi	100.00
St. 4562	State v George A. Goverinos	25.00
St. 4306	State v David A. Ricci	100.00
St. 4234	State v Bertrand R. DeLong	50.00
St. 4223	State v Carl W. Falkenhainer	300.00
		$ 1,485.00

Received from Attorneys for 931 entries at $5.00		4,655.00
Received for postage, etc.		112.05
Received for sale of Rules of Court		58.00
Received from Register of Probate for use of Xerox machine		159.56
Received for cash bail forfeited:		
St. 3852 State v Halger F. Ferdinandson	$ 1,000.00	
St. 4531 State v Lawrence H. Waterman	15.00	
St. 3214 State v Willis Richard Miller	1,000.00	
St. 4338 State v Leo Fontaine	800.00	
St. 4459 State v William R. Scott	250.00	
St. 4382 to 4389 State v Roland K. Geiger	800.00	
St. 4531 State v George R. Kelley III	10.00	
		3,875.00
Received from proceeds of sale of car on libel for forfeiture Eq. 7932 Hillsborough County v Thunderbird.		90.59
Received for registration fee of professional bondsman		10.00
Checks drawn on Hillsborough County Treasurer		3,089.17
TOTAL		$ 13,534.37

Paid Out and Allowed as follows:

Allowance for Clerk and Clerical Hire	$ 13,519.30
Paid postage, etc.	15.07
TOTAL	$ 13,534.37

CARL O. RANDALL
Clerk of Superior Court

The foregoing account is approved and allowed.

RICHARD P. DUNFEY
Presiding Justice

Dated: December 31,1966

EXHIBIT E

COUNTY OFFICERS' SURETY BONDS

1967

	Bond Number	Amount	Term Beginning
County Treasurer:			
Albert W. Beaudet			
Insurance Co. of North America		$50,000.00	Jan. 1, 1967
County Sheriff:			
Thomas F. O'Brien			
New Hampshire Insurance Co.		$20,000.00	Jan. 1, 1967
County Attorney:			
Emile R. Bussiere			
New Hampshire Insurance Co.		$5,000.00	Jan. 1, 1967
Register of Deeds:			
Timothy K. O'Connor			
New Hampshire Insurance Co.		$ 5,000.00	Jan. 1, 1967
Deputy Register of Deeds:			
Lucille B. Nash			
New Hampshire Insurance Co.		$ 5,000.00	Feb. 1, 1967
Register of Probate:			
C. Edward Bourassa			
New Hampshire Insurance Co.		$ 5,000.00	Jan. 1, 1967
Deputy Register of Probate:			
Pauline E. Davis			
New Hampshire Insurance Co.	872297	$ 5,000.00	July 1, 1966
Clerk of Superior Court:			
Carl O. Randall			
New Hampshire Insurance Co. (Continuation Certificate)	N8044	$30,000.00	Dec. 21, 1966
Deputy Clerk of Superior Court:			
Aime Gidge			
New Hampshire Insurance Co.	N8045	$30,000.00	Dec. 21, 1966
Gertrude Y. Ruf			
American Fidelity Co. (Continuation Certificates)	88-43-83	$30,000.00	Feb. 8, 1967

COUNTY ATTORNEY'S REPORT

To the Honorable Board of Commissioners of Hillsborough County

The following is submitted as the report of the County Attorney for the period commencing January 1, 1966 and terminating December 31, 1966.

Three Hundred and Seven Indictments and One Hundred and One Waivers of Indictment were brought before the Court and settled. One Hundred and Sixty One Appeal cases were presented to the Superior Court for consideration and settled. Eighteen violations of probation charges were presented to the Court and dispositions were made thereon.

Hearings were held under the Uniform Reciprocal Enforcement of Support Act in fifty two cases.

Twenty Seven petitions were filed under New Hampshire Revised Statutes Annotated, Chapter 173, which is the Sexual Psychopath Law and determinations were made thereon.

Investigations were made concerning twenty four vehicular fatal accidents.

There were nineteen other fatal accidents of a non-vehicular variety which were also investigated by this office. The breakdown of these accidents is as follows: three fatal fires, five drownings, two fatal falls, one plane crash which killed two victims, five suffocations, one accidental carbon monoxide poisoning and one poisoning which involved a young child who drank oxalic acid found in a cooling system cleaner.

Numerous other matters were brought to the attention of this office during this period, and to the best of my knowledge, all have been settled amicably.

Respectfully Submitted

EMILE R. BUSSIERE
County Attorney

SHERIFF'S REPORT

To the Honorable Board of Commissioners for Hillsborough County

Gentlemen:

Herewith is submitted the report of the County Jail for the year 1966.

Number of prisoners in jail on January 1, 1966	43
Admitted since January 1, 1966	435
Discharged since January 1, 1966	433
Remaining in jail on January 1, 1967	45
Average daily commitments in 1966	39
Largest number in any one day	65
Smallest number in any one day	21

JAMES BAGWELL
Jailer

EXHIBIT C-1

HILLSBOROUGH COUNTY JAIL

STATEMENT OF RECEIPTS AND EXPENDITURES

Fiscal Year Ended December 31, 1966

RECEIPTS

Board of Prisoners, etc.	$ 12,268.75

EXPENDITURES

Payrolls	$ 62,849.62	
Provisions	21,957.06	
Additions & Repairs	1,235.70	
Fuel Light Power	3,009.54	
Health	1,498.32	
Clothing	583.17	
Supplies	3,264.31	
New Equipment	314.22	
Seed & Fertilizer	8.79	
Fixed Charges	103.87	
Public Utilities	1,688.19	
TOTAL EXPENDITURES		$ 96,512.79

SHERIFF'S REPORT

To the Honorable Board of Commissioners for Hillsborough County:

Gentlemen:

I herewith submit for the period from January 1, 1966 to January 1, 1967 for attendance of Sheriff and Deputy Sheriffs in Superior Court:

January Term

Thomas F. O'Brien, Sheriff, 81 days	$ 1,782.00
Harold O'Day, Deputy Sheriff, 26 days	572.00
John Flanagan, D. S., 47 days	1,034.00
Hector E. Brunelle, D. S., 26 days	572.00
Ovila J. Pichette, D. S., 8 days	176.00
Nicholas Sysyn, D. S., 1 day	22.00
James Bagwell, D. S., 1 day	22.00
Leon Demers, D. S., 1 day	22.00
Joseph Clougherty, D. S., 1 day	22.00
John Spillane, D. S., 12 days	264.00
H. O'Day, meals	26.00
J. Flanagan, meals	47.00
H. Brunelle, meals	26.00
O. J. Pichette, meals	8.00
N. Sysyn, meals	1.00
J. Spillane, meals	12.00
J. Flanagan, mileage	169.20
N. Sysyn, mileage	7.00
Jury meals	585.36
Prisoners bus	20.00
Clergy	10.00

SHERIFF'S REPORT

To the Honorable Board of Commissioners for Hillsborough County:

Gentlemen:

I herewith submit for the period from January 1, 1966 to January 1, 1967 for attendance of Sheriff and Deputy Sheriffs in Superior Court:

April Term

Thomas F. O'Brien, Sheriff, 85 days	$ 1,870.00
Ovila J. Pichette, D. Sheriff, 7 days	154.00
John Flanagan, D. S., 51 days	1,122.00
J. F. Wilcox, D. S., 62 days	1,364.00
H. E. Brunelle, D. S., 3 days	66.00
Leon Demers, D. S., 7 days	154.00
M. J. O'Connor, D. S., 1 day	22.00
James Clougherty, D. S., 1 day	22.00
Maurice Noel, D. S., 1 day	22.00
John Spillane, D. S., 16 days	352.00
O. J. Pichette, meals	7.00
J. Flanagan, meals	51.00
F. Wilcox, meals	62.00
H. Brunelle, meals	3.00
M. O'Connor, meals	1.00
J. Spillane, meals	15.00
J. Flanagan, mileage	183.60
J. F. Wilcox, mileage	3.60
Jury meals	581.81
Prisoner's bus	30.00
Clergy	10.00

SHERIFF'S OFFICE

To the Honorable Board of Commissioners for Hillsborough County:

Gentlemen:

I herewith submit for the period from January 1, 1966 to January 1, 1967 for attendance of Sheriff and Deputy Sheriffs in Superior Court:

September Term

Thomas F. O'Brien, Sheriff, 101 days	$ 2,222.00
O. J. Pichette, D. Sheriff, 2 days	44.00
J. F. Wilcox, D. S., 63 days	1,386.00
John Flanagan, D. S., 60 days	1,320.00
Hector Brunelle, D. S., 1 day	22.00
Maurice Noel, D. S., 1 day	22.00
Nicholas Sysyn, D. S., 32 days	704.00
James Clougherty, D. S., 1 day	22.00
Leon Demers, D. S., 15 days	322.00
James Bagwell, D. S., 1 day	22.00
John Spillane, D. S., 31 days	682.00
O. J. Pichette, meals	6.00
J. F. Wilcox, meals	63.00
J. Flanagan, meals	60.00
H. E. Brunelle, meals	1.00
N. Sysyn, mileage	242.00
T. O'Brien, mileage	7.20
J. F. Wilcox, mileage	147.60
J. Flanagan, mileage	165.90
J. Spillane, mileage	3.60
Jury meals	138.67
Prisoners bus	51.00
Clergy	10.00

CATHOLIC CHAPLAIN'S REPORT

The Honorable Commissioners of Hillsborough County

Gentlemen:

In 1966 there was no change in the pattern of my activities as Catholic Chaplain for the Hillsborough County Institutions. In general then, the content of this report will not vary much from that of my reports for previous years.

The increase in patient load and turnover of patients in both Hospital and Home however, will reflect an increase in the number of Catholic men and women I have tried to serve in the new situations.

I would mention here that in the extension of Caron Annex, there is now available to me a recreational and therapy area which is suited to the celebration of Mass; Mrs. Lamy and her nursing staff, not without considerable inconvenience, have made it possible for me to offer Mass at Caron at certain prearranged times. I have done this for three months and look forward to the continuation of this practice. The experience of actually assisting at Mass, after an interruption of many years, in the case of some individuals, seems to benefit the morale of most of these Catholic patients.

On the County Home side, I maintain regular contact with personnel and patients. The chapel facilities at the County Home are highly satisfactory. Mass is offered each Sunday and Holy Day, during Lent and other seasons of special religious significance. I try to provide additional services appropriate to the occasions.

My genuine thanks must again go to Mrs. Lamy, Mr. Card and their staff in all departments of the Hospital; to Mr. Bouchard, Mr. Hurley and their entire staff. Their consistently sympathetic cooperation is a matter of great personal satisfaction.

Respectfully,

(REV.) ARTHUR SULLIVAN
Chaplain

PROTESTANT CHAPLAIN'S REPORT

February 16, 1967

To The Honorable Board of Commissioners
Hillsborough County

Gentlemen:

It has been a joy, and I have counted it a real privilege, to minister as Protestant Chaplain at the Moore Hospital and Hillsborough County Home for the past several months. It has been rewarding work just to see faces brighten up and hear expressions of appreciation when I enter a room to visit and counsel and lend a listening ear to interests and problems and needs. Regular calling hours have been established Sunday Mornings especially, (irregular times during the week) and I find that many are expecting me on these days, looking forward to the fellowship.

Chapel services have been maintained each Sunday (early evening) by friends of the Grasmere Baptist Church.

The friendly help of nurses and aides and members of the staff has been much appreciated. It is my desire to keep in touch even when my interim Chaplaincy is terminated. Feel free to call me at any time, day or night or the early hours of the morning, if I can be of service to anyone at the Hospital or Home.

Sincerely,

EARL W. BEAL
Protestant Chaplain

COUNTY PHYSICIAN'S REPORT

March 3, 1967

To The Honorable Board of Commissioners, Hillsborough County, New Hampshire:

Gentlemen:

Please consider this letter as my report for 1966.

We had about the same number of patients in the office at the court house building in Manchester but a substantial increase in the number of house calls. The hospital cooperated very well, as usual, to do the necessary lab work and X-ray exams.

It is to be noted that the office space allotted me at the court house has been reduced and it is difficult to operate with efficiency in such close quarters.

More room is required and changes should be made as soon as possible to give the best examination and treatment possible to the patients who come to the Manchester office.

Respectfully submitted,

JEAN N. LECLERC, M.D.
County Physician

1966 REPORT OF THE HILLSBORO COUNTY COOPERATIVE EXTENSION SERVICE

To: The Hillsboro County Board of Commissioners

Gentlemen:

It is my pleasure to submit this summary of activities of the Hillsboro County Cooperative Extension Service for the year 1966. More detailed Annual Reports covering each line of work have been sent to the County Business Office in Manchester and are also on file at the Cooperative Extension Service office in Milford and the Extension Service Director's office in Durham, N. H.

The Cooperative Extension Service is a unique educational unit made possible through cooperative efforts of Federal, State and County governments. Extension Agents work in Hillsboro County in the fields of Agriculture, Home Economics, 4-H Youth Development and Forestry. In addition to their own talents, agents are able to call on the research facilities and the various Specialists at the University of New Hampshire, and the U. S. Department of Agriculture. Direct guidance to the agents is given by the respective state leaders at Durham and by the local 13 member Extension Service Advisory Council. Ralph Wiggin of Bedford was the County Delegation representative on the Council and Oliver Dodge of New Boston was Council Chairman in 1966. The County Extension Office is located in the Post Office Building in Milford, N. H.

Agricultural

Staff members County Agent Perley Colby, and Regional Dairy Agent Ernest George. The first responsibility is still to commercial farmers, however considerable time is also spent with other landowners on related problems. Much time has also been devoted to other problems of a county wide nature.

During 1966, Agent Colby and George worked 530 days; approximately 391 days were spent in the area of production where farmers were assisted in farm management, record keeping, disease or insect control, fertility problems, care of livestock and crops, etc.; 24 days were spent on marketing work; 44 days in resource and development and public affairs, and 52 days in administration and organization.

Also during the year, 2,772 farm and office visits were made and 1,788 bulletins were distributed.

Home Economics

Extension Staff members, Harriet J. Nissen and Mrs. Winnifred McLaughlin (half time).

The aim of the Adult Home Economics Program is to teach homemakers of the county, so they can be informed consumers, and be competent homemakers. Lessons regarding problems of the home, use of money, consumer education and child care have been taught this year.

Teaching Methods

1. The Extension Home Economists teach classes to groups of homemakers throughout the county.

2. The Extension Home Economist and Specialists of the University of New Hampshire train volunteer leaders from the different community Extension groups to teach homemaking projects to the people of the local Extension groups. 245 volunteer leaders held 224 lessons, reaching 2811.

The following subjects were taught between July 1, 1965 and June 30, 1966:

1. Nutrition with stress on food quackery and unsound nutrition and correct methods of cooking vegetables.
2. Getting the most from your Freezer and Frozen Foods.
3. Consumer project on buying beef.

4. Consumer project on Convenient Foods.
5. Restoring and Building houses.
6. Understanding the New Hampshire system.
7. Consumer education on buying rugs and resilient floor coverings.
8. Safe use of Electricity.
9. House plants for the home.
10. Human relations and child development was taught through two projects.
    (a) "Matter of Values in our changing world"
    (b) "The Inside Story, dealing with how a foster mother raised her children.
11. How to apply wall finishes.
12. How to choose accessories for the home.
13. Consumer information regarding fabrics.
14. Reupholstery, making slipcovers, reseating and refinishing furniture made up the furniture renovation program.
15. Buying, care and construction of clothing for the family.
16. Better grooming for homemakers.
17. Citizenship — Brazil people, customs, government, education and foods.
18. Home Industry
    (a) Crewel embroidery
    (b) Rug braiding
19. Self-help medical care courses were held.

The grand total of Agent and leader taught meetings is 501, with 6,783 people attending.

Number and Location of Extension Groups:

Amherst	1	Mason	1
Antrim	2	Merrimack	1
Bedford	2	Milford	3
Bennington	1	Mont Vernon	1
Brookline	1	Nashua	4
Deering	1	New Boston	1
Goffstown	2	New Ipswich	1
Hillsboro	2	Pelham	2
Hollis	1	Peterborough	1
Hudson	3	Weare	1
Lyndeboro	1	Wilton	1
Manchester	6		

4-H Club Work

Staff members Charles Buck and Josephine Stearns. 4-H is the youth program of the Department of Agriculture. The present program is active in most every town in the county. During 1966 there were 48 4-H Clubs in the county with 1189 different boys and girls enrolled. 261 volunteer local leaders assisted with the program during the year.

During the year, short term programs were developed. Baby sitting short course in Manchester was a six-week course for 40 girls. Summer program was developed for Rimmon Heights. Assistance was given to the Elmwood Garden Day Camp Program. These short term programs served 1826 boys and girls.

Forestry

Robert Breck. The following is a statistical summary of the County Forester's work for the year 1966.

Requests for service	308
Owners given assistance	178
Woodland examined	7,495 acres
Timber marked for cutting	90 M.B.F.
Area marked for cutting	26 acres
Owners following approved practices	107
Marked timber cut	205 M.B.F.
Area cut	76
Forest stand improvement	660
Crop tree pruning	238
Planting	25 acres

If you have any questions concerning Extension work, please feel free to call, write or stop in our Milford office for answers.

Sincerely,

PERLEY D. COLBY
County Agricultural Agent

Report of Hillsborough County Extension Service for Year Ending December 31, 1966

RECEIPTS	
Cash on hand January 1, 1966	$ 4.47
County Appropriation for Extension Service	34,981.00
Total Receipts	$ 34,985.47

DISBURSEMENTS:	Salaries	Travel	Office Expense
Perley D. Colby, County Agricultural Agent	$ 3,300.00	$ 964.47	$ 1,770.40
Ernest A. George, Dairy Area Agent	840.00	387.76	
Harriet J. Nissen, Extension Home Economist	1,791.40	793.07	1,969.54
Mrs. Winnifred McLaughlin, Asst. Ext. Home Economist	931.00	600.77	39.07
Charles W. Buck, County 4-H Youth Deevlopment Agent	2,800.02	939.76	1,874.49
Josephine S. Stearns, Assoc. Co. 4-H Youth Dev. Agt.	1,000.02	542.26	
Robert W. Breck, County Forester	2,750.00	621.28	151.03
County Extension Council		115.52	
Three Full-Time Secretaries	10,400.00		
	$ 23,812.44	$ 4,964.89	$ 5,804.53
Total Disbursements			$ 34,581.86
Cash on Hand Dec. 31, 1966			403.61
			$ 34,985.47